

# **TIVERTON AND TILSTONE FEARNALL PARISH COUNCIL**

Clerk to the Council: Mrs CW Spencer, MBE. 3 Northgate, Utkinton, Tarporley, CW6 0LL.

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Dear Councillors,

You are summoned to attend the Annual (First) Parish Council Meeting to be held immediately after the Annual Parish Meeting on **TUESDAY 12<sup>th</sup> May 2026** in Tiverton Village Hall

Signed

Mrs Carol Spencer, MBE

Clerk to Tiverton & Tilstone Fearnall Parish Council

5<sup>th</sup> May 2026

## **AGENDA**

Please Note: As this meeting follows the Annual Parish Meeting members of the public may only comment if invited to do so by the Chairman.

1	<b>Appointment of Chairman 2026-2027</b> To appoint a Chairman for the year 2026-2027 Sign Declaration of Acceptance of Office	Chairman
2	<b>Appointment of Vice-Chairman 2026-2027</b> To appoint a Vice-Chairman for the year 2026-2027 Sign Declaration of Acceptance of Office	Chairman
3	<b>Apologies For Absence</b> To receive apologies and approve reasons for absence	
4	<b>Declarations of Interest</b> <b>Members are reminded that any changes to their DOI should be reported to the Clerk as soon as possible after occurring and a new form completed</b> To receive Disclosable Pecuniary Interests or other Disclosable Interests from members on matters to be considered at the meeting	
5	<b>Minutes</b> To consider for approval the minutes of the Parish Council meeting held on Tuesday 10 <sup>th</sup> March 2026	
6	<b>Clerk's Report</b> Verbal Update on TEAMS meeting with Kathy McArdle (CW&C Executive Director of Place & Growth)	Clerk / Cllr Lightfoot

7	<p><b>Planning</b></p> <p>i) To appoint a planning committee for 2026-2027</p> <p>ii) To receive any new planning applications (See Planning Register)</p> <p><a href="#">Any applications received after the publication of this Agenda may be considered</a></p> <p>iii) To receive any decision notices (See Planning Register)</p> <p>iv) To approve planning comments submitted by the planning committee</p> <p>v) Enforcement Matters (See Planning Register)</p> <p>vi) Update on Reviewing the Neighbourhood Plan Verbal Report on Meeting with Beeston PC</p> <p>vii) Verbal Report on meeting with Deeside Ramblers Hockey Club</p>															
8	<p><b>Highways</b></p> <p>i) Update on Highways issues: (See spreadsheet for those reported)</p> <p style="padding-left: 20px;">The Dale &amp; Townfield Lane</p> <p style="padding-left: 20px;">Lodge Lane</p> <p style="padding-left: 20px;">Changes to online reporting system</p> <p>ii) Report any new issues to Highways</p>															
9	<p><b>Financial Report and Accounts for Payment</b></p> <p>i) To approve cheques signatories for 2026-2027 To appoint new bank signatories</p> <p>ii) To receive balances in the bank at the end of March and April payment of precept for 2026-2027</p> <p>iii) To review budget figures to end of March (financial year end) and end of April</p> <p>iv) To agree payment of the Clerks salary monthly by Standing Order and payment of the Data Protection fee annually by Direct Debit</p> <p>v) To approve invoices for payment in May</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Tiverton Village Hall</td> <td style="padding-left: 20px;">Donation in lieu of rent</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td style="padding-left: 20px;">St Jude’s Church Hall</td> <td style="padding-left: 20px;">Donation in lieu of rent</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td style="padding-left: 20px;">ChALC</td> <td style="padding-left: 20px;">Annual Subscription</td> <td style="text-align: right;">£157.20</td> </tr> <tr> <td style="padding-left: 20px;">Cllr A Sharma</td> <td style="padding-left: 20px;">Renewal of Microsoft Licence</td> <td style="text-align: right;">£84.99</td> </tr> <tr> <td style="padding-left: 20px;"><a href="#">Land Registry</a></td> <td style="padding-left: 20px;"><a href="#">Registration of Lands</a></td> <td style="text-align: right;"><a href="#">£60.00 (30 x 2)</a></td> </tr> </table> <p><a href="#">Any invoices received since the publication of this Agenda may be considered</a></p>	Tiverton Village Hall	Donation in lieu of rent	£150.00	St Jude’s Church Hall	Donation in lieu of rent	£150.00	ChALC	Annual Subscription	£157.20	Cllr A Sharma	Renewal of Microsoft Licence	£84.99	<a href="#">Land Registry</a>	<a href="#">Registration of Lands</a>	<a href="#">£60.00 (30 x 2)</a>
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10	<p><b>Financial Audit (AGAR) 2025-2026</b></p> <p>i) To agree the Certificate of Exemption 2025-2026</p> <p>ii) To agree Annual Governance Statement</p> <p>iii) To agree Accounting Statements</p> <p>iv) To agree to submit to the Internal Auditor (Mr P Hurst)</p>															
11	<p><b>Parish Projects</b></p> <p>i) Update on Traffic Calming within the Parish Update on purchase of a SID machine. Members budget application submitted</p> <p>ii) Update on Smithy Green – Further planting and other works to be considered</p> <p>iii) To consider maintenance works to the War Memorial</p>															

	<p>Application made to “The Repair Shop”</p> <p>iv) Update on Registration of Smithy Green and Stocks Bank at Land Registry</p> <p>iv) To consider a 2026/27 maintenance plan and schedule for the PC’s land and assets</p>	
12	<p><b>TTF Website</b></p> <p>Verbal report regarding the transfer of the website to the new provider and going live</p> <p>Update on setting up of new emails</p>	Clerk / Cllr Sharma
13	<p><b>Parish Council Newsletter</b></p> <p>To consider producing and printing the next newsletter</p>	Cllr Sharma
14	<p><b>Rural Connectivity Project</b></p> <p>Verbal Update</p>	Cllr Moore
15	<p><b>Peak Cluster Pipeline</b></p> <p>Verbal report on recent Zoom meeting led by ChALC and SLCC</p>	Clerk
16	<p>To agree meeting dates for the forthcoming year (see below)</p> <p>Date and Time of Next Meeting – Tuesday 14<sup>th</sup> July at 7.30 in St Jude’s Church Hall</p>	

**DIARY DATES:** Parish Council meetings will take place on the following dates ([provisional](#))

Tuesday 08<sup>th</sup> September      Tiverton Village Hall

Tuesday 10<sup>th</sup> November      St Jude’s Church Hall

Tuesday 12<sup>th</sup> January 2026      Tiverton Village Hall

Tuesday 09<sup>th</sup> March      St Jude’s Church Hall

\*Tuesday 11<sup>th</sup> May      Tiverton Village Hall (includes Annual PARISH Meeting and Annual Parish Council Meeting)

\*This date may change depending on the date of next years local elections