

# **TIVERTON AND TILSTONE FEARNALL PARISH COUNCIL**

Clerk to the Council: Mrs CW Spencer, MBE. 3 Northgate, Utkinton, Tarporley, CW6 0LL.

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Dear Councillors,

You are summoned to attend a Parish Council Meeting to be held immediately after the Annual Parish Meeting on **TUESDAY 13<sup>th</sup> May 2025** in Tiverton Village Hall

Signed

Mrs Carol Spencer, MBE

Clerk to Tiverton & Tilstone Fearnall Parish Council

06<sup>th</sup> May 2025

## **AGENDA**

1	<b>Appointment of Chairman 2025-2026</b> To appoint a Chairman for the year 2025-2026 Sign Declaration of Acceptance of Office	Chairman
2	<b>Appointment of Vice-Chairman 2025-2026</b> To appoint a Vice-Chairman for the year 2025-2026 Sign Declaration of Acceptance of Office	Chairman
3	<b>Apologies For Absence</b> To receive apologies and approve reasons for absence	
4	<b>Declarations of Interest</b> <a href="#">Members are reminded that any changes to their DOI should be reported to the Clerk as soon as possible after occurring and a new form completed</a> To receive Disclosable Pecuniary Interests or other Disclosable Interests from members on matters to be considered at the meeting	
5	<b>Minutes</b> To consider for approval the minutes of the Parish Council meeting held on Tuesday 11 <sup>th</sup> March 2025	
6	<b>Clerk's Report</b> To consider support for the Canal Towpath Project Neighbourhood Planning event – Tuesday 3 <sup>rd</sup> June 7.15 – 8.30 Tarvin Community Centre	Clerk
7	<b>Planning</b> i) To appoint a planning committee for 2025-2026 ii) To receive any new planning applications	

	<p>(See Planning Register)</p> <p><a href="#">Any applications received after the publication of this Agenda may be considered</a></p> <p>iii) To receive any decision notices</p> <p>(See Planning Register)</p> <p>iv) To approve planning comments submitted by the planning committee</p> <p>v) Enforcement Matters</p> <p>vi) To consider updating the Neighbourhood Plan</p>									
8	<p><b>Highways</b></p> <p>i) Update on Highways issues: (See spreadsheet for those reported)</p> <p>ii) Report any new issues to Highways</p>									
9	<p><b>Financial Report and Accounts for Payment</b></p> <p>i) To approve cheques signatories for 2025-2026</p> <p>To appoint new bank signatories</p> <p>ii) To receive balances in the bank at the end of March and April</p> <p>payment of precept for 2025-2026</p> <p>iii) To review budget figures to end of March (financial year end) and end of April</p> <p>iv) To agree payment of the Clerks salary monthly by Standing Order and payment of the Data Protection fee annually by Direct Debit</p> <p>v) To approve invoices for payment in May</p> <table><tr><td>Tiverton Village Hall</td><td>Donation in lieu of rent</td><td>£150.00</td></tr><tr><td>St Jude’s Church Hall</td><td>Donation in lieu of rent</td><td>£150.00</td></tr><tr><td>ChALC</td><td>Training Cllr J Growney</td><td>£25.00</td></tr></table> <p><a href="#">Any invoices received since the publication of this Agenda may be considered</a></p>	Tiverton Village Hall	Donation in lieu of rent	£150.00	St Jude’s Church Hall	Donation in lieu of rent	£150.00	ChALC	Training Cllr J Growney	£25.00
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10	<p><b>Financial Audit (AGAR) 2024-2025</b></p> <p>i) To agree the Certificate of Exemption 2024-2025</p> <p>ii) To agree Annual Governance Statement</p> <p>iii) To agree Accounting Statements</p>									
11	<p><b>Parish Projects</b></p> <p>i) Update on Traffic Calming / Village gateways in Huxley Lane and/or other parts of the Parish</p> <p>Update on Speedwatch training and use of SID Cllr Morris</p> <p>ii) Update on Smithy Green – Further planting and other works to be considered</p> <p>iii) Update on The Dale and Townfield Lane – response to letter sent 08/01/25</p> <p>iv) To consider “adoption” of the K9 red phone box in centre of Tiverton</p> <p>v) To consider maintenance works to the War Memorial</p> <p>vi) To consider a maintenance plan and schedule for the PC’s land and assets</p> <p>To consider setting up a working group to oversee parish projects</p>									
12	<p><b>TTF Website</b> Cllr Sharma</p> <p>Verbal report regarding a new provider for the website</p> <p>To consider the setting up of “gov” emails</p>									
13	<p><b>Parish Council Newsletter</b></p> <p>To consider how to continue producing and printing the 3 monthly newsletter</p>									

14	School Transport Provision in Tiverton Update on letter sent 08/01/2025 and any response	
15	Parish Council Owned Land To investigate three areas of land in Tiverton reportedly owned by the PC	
16	Beeston & Tarporley Station Reopening Group Verbal report on recent AGM	Clerk
17	Date and Time of Next Meeting – Tuesday 08 <sup>th</sup> July at 7.30 in St Jude's Church Hall To agree meeting dates for the forthcoming year	

**DIARY DATES:** Parish Council meetings will take place on the following dates ([provisional](#))

Tuesday 09<sup>th</sup> September      Tiverton Village Hall

Tuesday 11<sup>th</sup> November      St Jude's Church Hall

Tuesday 13<sup>th</sup> January 2026      Tiverton Village Hall

Tuesday 10<sup>th</sup> March      St Jude's Church Hall

Tuesday 12<sup>th</sup> May      Tiverton Village Hall (includes Annual PARISH Meeting and Annual Parish Council Meeting)