

TIVERTON AND TILSTONE FEARNALL PARISH COUNCIL

Clerk to the Council: Mrs CW Spencer, MBE. 3 Northgate, Utkinton, Tarporley, CW6 0LL.

Tel: 07730 405913, email: parishclerk@tiverton-cheshire.org.uk

Dear Councillors,

You are summoned to attend a Parish Council Meeting to be held immediately after the Annual Parish Meeting on **TUESDAY 14th May 2024** in Tiverton Village Hall

Signed

Mrs Carol Spencer, MBE

Clerk to Tiverton & Tilstone Fearnall Parish Council

06th May 2023

AGENDA

1	Appointment of Chairman 2024-2025 To appoint the Chairman for the year 2024-2025 Sign Declaration of Acceptance of Office	Clerk
2	Appointment of Vice-Chairman 2024-2025 To appoint the Vice-Chairman for the year 2024-2025 Sign Declaration of Acceptance of Office	Chairman
3	Co-Option of Cllrs To consider for co-option any applicants for the two vacancies	
4	Declarations of Interest Members are reminded that any changes to their DOI should be reported to the Clerk as soon as possible after occurring To receive Disclosable Pecuniary Interests or other Disclosable Interests from members on matters to be considered at the meeting	
5	Minutes To consider for approval the minutes of the Parish Council meeting held on Tuesday 12 th March 2024	
6	Clerk's Report	Clerk
7	Planning i) To appoint a planning committee for 2024-2025 ii) To receive any new planning applications (See Planning Register) Any applications received after the publication of this Agenda may be considered	

	<ul style="list-style-type: none"> iii) To receive any decision notices (See Planning Register) iv) To approve planning comments submitted by the planning committee v) Enforcement Matters 									
8	<p>Highways</p> <ul style="list-style-type: none"> i) Update on Highways issues: (See spreadsheet for those reported) To consider email received from S Bateman, Highways 05/04 Update on The Dale ii) Report any new issues to Highways 									
9	<p>Financial Report and Accounts for Payment</p> <ul style="list-style-type: none"> i) To approve cheques signatories for 2024-2025 To appoint new bank signatories ii) To receive balances in the bank at the end of March and April payment of precept for 2024-2025 iii) To review budget figures to end of March (financial year end) and end of April iv) To agree payment of the Clerks salary monthly by Standing Order and payment of the Data Protection fee annually by Direct Debit v) To approve invoices for payment in May <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-right: 20px;">ChALC</td> <td style="padding-right: 20px;">Annual Subscription</td> <td style="text-align: right;">£149.34</td> </tr> <tr> <td>Tiverton Village Hall</td> <td>Donation in lieu of rent</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td>St Jude's Church Hall</td> <td>Donation in lieu of rent</td> <td style="text-align: right;">£150.00</td> </tr> </table> <p>Any invoices received since the publication of this Agenda may be considered</p>	ChALC	Annual Subscription	£149.34	Tiverton Village Hall	Donation in lieu of rent	£150.00	St Jude's Church Hall	Donation in lieu of rent	£150.00
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10	<p>Financial Audit (AGAR) 2023-2024</p> <ul style="list-style-type: none"> i) To agree the Certificate of Exemption 2023-2024 ii) To agree Annual Governance Statement iii) To agree Accounting Statements 									
11	<p>Parish Projects</p> <ul style="list-style-type: none"> i) Update on Traffic Calming / Village gateways in Huxley Lane and/or other parts of the Parish ii) Update on Smithy Green – Tree Planting and other works purchase of wildflowers and bulbs iii) Update on purchase of more lamp post poppies iv) To consider a maintenance plan and schedule for the PC's land and assets To consider quotes for the cleaning of the war memorial in Tiverton To consider setting up a working group to oversee parish projects v) To consider events to commemorate D-Day80 (6th June) 									
12	<p>TTF Website Chair / Mr S Armitage</p> <p>Verbal report regarding a new provider for the website</p>									
13	<p>Parish Council Newsletter</p> <p>To consider how to continue producing and printing the 3 monthly newsletter</p>									
14	<p>School Transport Provision in Tiverton</p> <p>Update on latest letter sent and any responses</p>									

15	Date and Time of Next Meeting – Tuesday 09th July at 7.30 in St Jude’s Church Hall To agree meeting dates for the forthcoming year
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DIARY DATES: Parish Council meetings will take place on the following dates ([provisional](#))

- Tuesday 12th September Tiverton Village Hall
- Tuesday 14th November St Jude’s Church Hall
- Tuesday 14th January 2025 Tiverton Village Hall
- Tuesday 11th March St Jude’s Church Hall
- Tuesday 13th May Tiverton Village Hall (includes Annual PARISH Meeting and Annual Parish Council Meeting)