

TIVERTON & TILSTONE FEARNALL

PARISH COUNCIL

Minutes of the Annual (first) meeting of Tiverton & Tilstone Fearnall Parish Council held on **Tuesday 16th May 2023** after the Annual Parish Meeting in Tiverton Village Hall

Present:

Councillor: A Sharma (in the Chair)
Cllrs: R Cheshire, H Lightfoot, L Randles.
Ward Cllr Mike Jones
1 member of the public

There was no Open Forum as this had been held at the Annual Parish Meeting

1) 001/23.24 – Appointment of Chairman for 2023-2024

Following the recent elections Council currently only had five members. Therefore Cllr Sharma would remain as Chairman

Cllr Sharma signed the Declaration of Acceptance of Office

2) 002/23.24 – Appointment of Vice-Chairman

For the same reason as above Cllr Lightfoot would remain Vice-Chairman

Cllr Lightfoot signed the Declaration of Acceptance of Office.

3) 003/23.24 - Declarations of Interest

There were no Declarations of Interest

4) 004/23.24 – Minutes

It was unanimously agreed that the minutes of the Parish Council meeting held on Tuesday 14th March were correct. The Chairman signed the minutes.

5) 005/23.24 – Clerks Report

Co-Option of New Members: Following the recent elections Council now has four vacant seats. Currently these can be co-opted without having to notify CW&C. A couple of people have expressed an interest and Cllr Sharma will contact them.

Insurance Quotes: The Clerk has been in contact with two insurance companies to request quotes

Bunbury Parochial Charities: The charity was inviting applications for grants. Cllr Cheshire distributed information on how to apply.

6) 006/23.24 – Planning

i) Appointment of Planning Committee - The planning committee for 2023/2024 will be Cllrs Sharma, Lightfoot, Cheshire, Penhorwood and Randles

ii) Planning Applications - The following planning applications had been received and noted on the planning register:

23/01041/FUL – Walnut Tree Farm, Vale Road, Tilstone Fearnall, CW6 9HU – Demolition of existing stable and erection of new stable (for private use)

23/01259/FUL – The Limes, Nantwich Rd, Tarporley, CW6 9HN – Single storey side and rear extension, erection of Pergola and new courtyard wall

23/01415/FUL – Castlevew, Huxley Lane, Tiverton, CW6 9NF – Proposed stable

iii) Decision Notices – All Decision Notices received since the last meeting were noted on the Planning Register.

iv) Planning Committee – Planning comments were unanimously approved and will be submitted.

7) 007/23.24 – Highways

i) Fault Reporting System – The spreadsheet of highways issues had been updated and circulated

ii) New Issues – There were no new issues reported

Items relating to traffic calming were dealt with under items 10 – Parish Projects

8) 008/23.24 – Financial Report and Accounts for Payment

i) At the recent election two of the current cheque signatories had resigned their seats leaving only Cllr Cheshire. It was therefore agreed to remove those names from the bank accounts. It was also agreed that the Chairman, Cllr Sharma and Vice-Chairman, Cllr Lightfoot be added to the account. It was further agreed that the Clerk be added as a “silent signatory” so that she is able to deal with banking matters. All were in favour

ii) Balances in the bank were as follows:

Date	Current Account	Business Reserve Acct
1 st April	£1178.50	£5720.81 ¹
1 st May	£6295.75 ³	£5725.28 ²

Notes

¹Includes £5.70 interest

²Includes £4.47 interest

³Includes payment of 2023/2024 Precept

iii) Budget Figures to end of March (Year end) – Cllrs approved the year-end figures.

Budget Figures to end of April – Cllrs reviewed the budget figures to end of April. It was noted that the Precept had been received on 12th April.

iv) May Payments – Invoices detailed below were considered for payment

ChALC	Annual Subscription	£150.22
St Jude’s Church	Donation in lieu of rent	£150.00
Tiverton Village Hall	Donation in lieu of rent	£150.00

Resolved: that the above payments be made. All were in favour

9) 009/23.24 – Financial Audit (AGAR) 2022/2023

i) Certificate of Exemption: Council had reviewed the final budget analysis and noted that all payments for financial year 2022 /2023 had been made.

All were in agreement that neither income nor expenditure for the year exceeded £25,000 and that the Certificate of Exemption could be signed

The Clerk and Chairman signed the Certificate of Exemption

ii) Annual Governance Statement - Councillors read through the Annual Governance Statement and answered yes to all questions

The Clerk and Chairman signed the Annual Governance Statement

iii) Accounting Statement – Councillors agreed that the figures reflected the income and expenditure of the Council

The Clerk and Chairman signed the Annual Accounting Statement

The Clerk thanked Mr Hurst for carrying out the audit and Cllr Cheshire for delivering the documents to him

10) 010/23.24 - Parish Projects

i) Traffic Calming – various methods of traffic calming are still being considered. Discussions with highways are ongoing.

ii) Smithy Green Trees and Benches – The Chairman still has the trees and is hoping to plant them shortly. He will email asking for volunteers to help. Once the trees are planted consideration will be

given as to where benches can be sited. There was discussion about whether a path should be installed or to leave the “informal” one that has been created by people walking across the green. The new bench by the map will also be installed shortly.

11) 011/23.24 – Beeston & Tarporley Railway Station

It was now nearly 12 months since the report had been submitted to the Department for Transport but upheavals in Government had delayed any decision making. The Chairman of the group is talking to people at DfT to try to get a decision

12) 012/23.24 – Parish Council Website

There has still been no communication from Quick and Simple. It has now been agreed that notice be given that the website is moving and to instruct a new provider. A meeting of the website working party to be organised to finalise the new provider.

13) 013/23.24 – Parish Council Newsletter

A parish newsletter will be published shortly. Cllr Sharma will contact the deliverers to inform them

14) 014/23.24 - Date and Time of Next Meeting

The next meeting would take place on Tuesday 11th July at 7.30 pm in St Jude’s Church Hall. There being no further business the Chairman closed the meeting at 8.55 pm

Signed:.....

Dated:.....

Future Meeting Dates are:

Tuesday 12th September

Tuesday 14th November

Tuesday 9th January 2024

Tuesday 12th March

Tuesday 14th May and will include the Annual Parish Meeting and the Annual (first) Parish Council Meeting