

TIVERTON & TILSTONE FEARNALL

PARISH COUNCIL

Minutes of the Annual (first) meeting of Tiverton & Tilstone Fearnall Parish Council held on **Tuesday 10th May 2022** after the Annual Parish Meeting in Tiverton Village Hall

Present:

Councillor: A Sharma (in the Chair)

Cllrs: R Cheshire, G Ibbotson, L Law, H Lightfoot, R Mould, C Penhorwood, L Randles, S Richardson
10 members of the public

The Chairman welcomed everyone who had remained after the Annual Parish Meeting
There was no Open Forum as this had been held at the Annual Parish Meeting. The Clerk reminded members of the public that they could no longer speak unless invited to by the Chairman

1) 001/22.23 – Appointment of Chairman for 2022-2023

The Clerk requested nominations for the post of Chairman.

Cllr Ibbotson nominated Cllr Sharma, this was seconded by Cllr Lightfoot. There being no further nominations it was unanimously voted that Cllr Asheesh Sharma be Chairman for the year 2022 – 2023.

Cllr Sharma signed the Declaration of Acceptance of Office and took the chair

2) 002/22.23 – Appointment of Vice-Chairman

The Chairman requested nominations for the post of Vice-Chairman.

Cllr Sharma nominated Cllr Lightfoot, this was seconded by Cllr Ibbotson. There being no further nominations it was unanimously voted that Cllr Heather Lightfoot be Vice-Chairman for the year 2022-2033.

Cllr Lightfoot signed the Declaration of Acceptance of Office.

3) 003/22.23 – Apologies for Absence

Apologies for Absence were received from Ward Cllr Mike Jones who was away on business.

4) 004/22.23 - Declarations of Interest

Cllrs Ibbotson and Mould declared a non-pecuniary disclosable interest in Agenda item 16, Beeston & Tarporley Station, as they are members of the station reopening group committee.

Cllr Law declared a pecuniary disclosable interest in Agenda item 9, planning, as the owner of a property on the decision notices.

5) 005/22.23 – Discussion with PC / PCSO re Local Issues

No members of Cheshire Constabulary were present. The Clerk reported that PCSO Hurst was on sick leave so an agenda has been sent to PCSO McKeivitt but there had been no response

6) 006/22.23 – Minutes

The Clerk thanked Cllr Mould for taking the March minutes whilst she was absent with Covid.

It was proposed by Cllr Penhorwood, seconded by Cllr Law and unanimously agreed that the minutes of the Parish Council meeting held on Tuesday 8th March were correct. The Chairman signed the minutes.

7) 007/22.23 – Code of Conduct and Register of Interests

Cheshire West and Chester Council had adopted an updated Members Code of Conduct and it was suggested by them and ChALC that Parish Councils adopt the same Code. A copy of the new Code had been circulated and it was proposed by Cllr Sharma, seconded by Cllr Penhorwood and unanimously approved that Tiverton & Tilstone Fearnall Parish Council adopt the new Members Code of Conduct.

All members were reminded to keep their Register of Members Interest up to date and ensure any changes are notified to the Clerk.

8) 008/22.23 – Clerks Report

i) United Utilities work on Vyrnwy Aqueduct – UU had informed the Parish Council and some nearby residents of preparatory works for the upgrading of the aqueduct.

ii) Mole Damage Smithy Green – There had not been much more mole activity but Cllr Mould would contact a “moleman” and get quotes.

Action Point 1 – Cllr Mould to obtain some quotes for the removal of the moles on Smithy Green

iii) Parish Newsletter – Cllr Ibbotson had given notice that he no longer wished to edit and print the newsletter so new volunteers were needed. Cllrs Sharma, Richardson and Law agreed to take over and Cllr Ibbotson will help to begin with. Cllr Ibbotson was thanked for the years that he had produced the newsletter.

9) 009/22.23 – Planning

i) Appointment of Planning Committee - The planning committee for 2022 / 2023 will be Cllrs Sharma, Lightfoot, Mould, Penhorwood and Richardson

ii) Planning Applications - The following planning applications had been received and noted on the planning register:

22/00503/FUL – Renards, Whitchurch Road, Beeston, CW6 9NH – Demolition of 3 existing units and construction of 3 no. new industrial units.

It had been brought to the attention of the Parish Council that there were some access issues for the canal boat co.

22/00514/FUL – The Saddlery, Tilstone Paddocks, Tilstone Bank Road, Tilstone Fearnall, CW6 9HU – Re-creation of previously existing external doorway and new door.

iii) Decision Notices – All Decision Notices received since the last meeting were noted on the Planning Register.

iv) Planning Committee – Planning comments were unanimously approved and will be written up and submitted.

v) Hilly Bank – The Parish Council had had an email stating that the residents at Hilly Bank had extended their domestic garden into the field behind the house, which they also own. Another resident had spoken to them and explained that Planning Permission would be required for this and that a previous owner of the property who had done the same thing had had to revert to the original boundary following an intervention from the Planning Dept. The new owner was not aware of this. It was agreed to contact planning about this.

Action Point 2 – Clerk to inform Planning Enforcement of the extension of the domestic garden

Beeston Reclamation Yard: Although not in the Parish this application is on the boundary and will have an impact. Previous comments had been resubmitted. The developers were stating that a precedent had been set by building the former auction site and that they were building starter homes under the “New Homes Initiative”. It was agreed to include the application on the Planning Register There was a discussion about the latest planning application for Beeston Reclamation Yard. It was agreed that our existing concerns regarding building in Open Countryside and the dangerous location of the access to this site from the A49 was unchanged.

Action Point 3 – Clerk to add the application details to the Planning Register

10) 010/22.23 – Highways

i) Fault Reporting System - No new Highways issues had been reported prior to the meeting but it was reiterated that any issues can be reported on the online reporting system. If Cllrs or public do this please inform the Clerk so the register can be updated.

Surface at The Dale – An email had been sent to Estates Management at Cheshire West and Chester Council informing them of the state of the forecourt at The Dale and of concerns raised by residents. Their response that they would empty the drains but there was no money for resurfacing was disappointing and a further email has been sent asking for The Dale to be included in future resurfacing budgets. No response has been received to date

ii) New Issues to Report - Several issues including blocked drains, grass cutting, condition of road surfaces had been raised at the Annual Parish Meeting

Action Point 3 – Clerk to report all issues raised at the Annual Parish Meeting on the online reporting system and to update the Highways log

iii) Traffic Calming and Village Gateways - There was discussion about ways of slowing down traffic through the village. The parish Council could source their own gateways and install them but would have to have permission from highways as to the best place to site them. It was suggested that Huxley PC be contacted to find out the cost of their recently installed gateway. Also considered were flashing signs, but the cost may be prohibitive, and white lines or chicanes. The cost of purchasing and installing any traffic measures would be considerable and ways of funding it by such methods as coffee mornings or grant application such as Members Budget Grants were discussed.

iv) Speeding in Brassey Green – The issue of speeding vehicles had been raised in the Annual Parish Meeting.

Action Point 4 – Clerk to write to Highways detailing all the issues raised at the two meetings but particularly speeding on the bends at Brassey Green

11) 011/22.23 – Correspondence

All correspondence of note had been circulated and no responses were required

12) 012/22.23 – Financial Report and Accounts for Payment

i) It was confirmed that cheque signatories for 2022/23 would be Cllrs Cheshire, Ibbotson and Mould

ii) Balances in the bank were as follows:

Date	Current Account	Business Reserve Acct
1 st March	£2933.58	£3691.77 ¹
1 st April	£3006.09	£3691.80 ¹
1 st May	£7583.60	£3692.06 ²

Notes

¹Includes 3 pence interest

²Includes 26 pence interest

iii) Budget Figures to end of March (Year end) – Cllrs approved the year end figures which will now inform the audit documents. It was noted that the Churchyard Grant had been received on 24th March.

Budget Figures to end of April – Cllrs reviewed the budget figures to end of April. It was noted that the Precept was received on 8th April. It was proposed that £3000 be transferred from the Current Account to the Business Reserve account until required. All were in favour

iv) Village Society Donation – The parish Council had received a request from the Village Society for a donation of £200 towards holding a Platinum Jubilee event. This would pay for a bouncy castle and prizes for competitions. All were in favour.

v) May Payments – Invoices detailed below were considered for payment

St Jude's Church	Churchyard Grant	£250.00
ChALC	Annual Subscription	£146.16
St Jude's Church	Donation towards kitchen	£230.00

Tiverton Village Hall	Donation in lieu of rent	£150.00	
C Spencer	Backpay 21/22	£ 43.68}	
C Spencer	January Expenses	£ 3.60}	£47.28
Village Society	Donation for Jubilee	£200.00	
G Ibbotson	Newsletter	£30.00	

Resolved: that the above payments be made. All were in favour

vi) Charity Donation – This matter was deferred until later in the financial year

13) 013/22.23 – Financial Audit 2021/2022

i) Certificate of Exemption: Council had reviewed the final budget analysis for the year and noted that all payments for financial year 2021 /2022 had been made.

All were in agreement that neither income nor expenditure for the year exceeded £25,000 and that the Certificate of Exemption be signed

The Clerk and Chairman signed the Certificate of Exemption

ii) Annual Governance Statement - Councillors read through the Annual Governance Statement and answered yes to all questions

The Clerk and Chairman signed the Annual Governance Statement

iii) Accounting Statement – Councillors agreed that the figures reflected the income and expenditure of the Council

The Clerk and Chairman signed the Annual Accounting Statement

iv) Internal Auditor – It was proposed that Mr Peter Hurst be invited to carry out the Internal Audit for the year 2021/ 2022. All were in favour

14) 014/22.23 – Website Accessibility Regulations

There has still been no communication from Quick and Simple. It was suggested that Council approach Beeston Parish Council to see what action they have taken with regards to website accessibility as their website was set up at the same time. There was discussion about changing supplier but it is accepted that this will incur a cost. It was agreed that the working group of Cllrs Mould and Sharma, the Clerk and Mr Armitage should reconvene to consider next steps.

It was agreed to defer the matter of uploading Register of Interests on the website till other website issues were resolved.

15) 015/22.23 - Parish Projects including the Queens Jubilee

i) Smithy Green Trees and Benches – The Chairman had been in contact with the Woodland Trust. In the Autumn they would provide 30 trees such as Rowan, Silver Birch etc. Most would go on Smithy Green but others could be planted elsewhere. Options for siting these were discussed and it was suggested that a planting plan be printed in the next newsletter. Benches are still being sourced.

ii) Platinum Jubilee Event – This is being organised by the Village Society and will be held on Sunday 5th June at Deeside Ramblers Hockey Club. There will be games and activities including a bouncy castle; BYO food and a “share” table. Competitions will include “Design a Crown” and a cake bake. The Parish Council has provided moneys to pay for the castle and competition prizes

16) 016/22.23 – Beeston & Tarpoley Railway Station

Arup had been commissioned to develop the Business Case for the reopening of Beeston & Tarpoley railway station. Arups quote for the work had come in under budget and was being paid for with funding from several sources including Ward Cllrs Members Grant and Parish Council donations. The station project is very small compared to some other schemes and is the only private scheme. The report considers various options for platform length, ramps v lifts, car parking provision etc and some options will require 3rd party land. The report was submitted to the Department for Transport at the beginning of May and a response is due later in the year.

17) 017/22.23 - Date and Time of Next Meeting

The next meeting would take place on Tuesday 12th July at 7.30 pm in Tiverton Village Hall.
There being no further business the Chairman closed the meeting at 9:50 pm

Signed:.....

Dated:.....

Future Meeting Dates are:

Tuesday 12th July

Tuesday 13th September

Tuesday 8th November

Tuesday 10th January 2023

Tuesday 14th March

Tuesday 9th May (this is provisional as it is local elections year but will include the Annual Parish Meeting and the Annual (first) Parish Council Meeting