

# **TIVERTON & TILSTONE FEARNALL**

## **PARISH COUNCIL**

Minutes of a meeting of Tiverton & Tilstone Fearnall Parish Council held on **Monday 19<sup>th</sup> July 2021** at 7.30pm in Tiverton Village Hall

**Present:**

Councillor Ash Sharma (in the Chair)

Cllrs: R Cheshire, G Ibbotson, L Law, H Lightfoot, C Penhorwood, L Randles,

No members of the public were present

The Chairman opened the meeting by welcoming everyone back to meetings in the village hall after 14 months meeting by Zoom

**1) 017/21.22 – Discussion with PC / PCSO re Local Issues**

No members of Cheshire Constabulary were in attendance.

**2) 018/21.22 – Open Forum**

No members of the public were present

**3) 019/21.22 – Apologies for Absence**

Apologies for Absence were received from Cllr Mould who was away and Ward Cllr Jones who had work commitments.

**4) 020/21.22 – Declarations of Interest**

Cllr Ibbotson declared a Non-Pecuniary Interest in Agenda Item 14 Beeston & Tarporley Railway Station as he is on the main committee and he signed the Register of Members Interests

**5) 021/21.22 – Minutes**

It was noted that in the minutes of the Annual (first) Parish Council meeting the date of Cllr Mould serving as Vice -Chairman read 222 rather than 2022. With this amendment it was unanimously agreed that the minutes of the Annual Parish Meeting 2021 and the Annual (first) Parish Council meetings both held on Tuesday 4<sup>th</sup> May 2021 were a true record and they were signed by the Chairman.

**6) 022/21.22 – Clerk's Report**

There was no Clerk's report as all items were on the Agenda

**7) 023/21.22 – Planning**

i) Planning Applications: The following planning applications had been received and noted on the planning register:

21/01439/FUL – Renards, Whitchurch Road, Beeston, CW69NH – Demolition of 3 existing units and construction of 3 no. new industrial units.

21/01549/LBC – Lilac Cottage, Huxley Lane, Tiverton, CW6 9NB – Reinstatement of original fireplace located in ground floor living room, restoration of cast iron windows on front and side elevations and replacement of the windows and rear door within rear extension

21/01468/FUL – Woodsome, 3 Gardenhurst, Tiverton, CW6 9NA – Single storey porch and garage extension to front and first floor extensions to each side.

21/01560/FUL – Land to rear of Townfield Lane Tiverton – Erection of 2 small sheds (1 to store agricultural machinery and 1 as a potting shed), 1 polytunnel to aid growing of vegetables and 1 chicken coop

21/02163/FUL – Fairhaven, Huxley Lane, Tiverton, CW6 9NF – Extension of dwelling to create first floor accommodation and new detached garage (renewal of previous planning permission 15/02359/FUL)

ii) Decision Notices: All decision notices received since the last meeting were noted on the planning register. There was discussion about some of the outstanding decisions and it was agreed to contact the planning department for updates

**Action Point 1 – Clerk to contact the planning office for updates**

iii) Enforcement Matters: It had been noted that a roadway and an area of hard-standing had been created in a field at Wharton Lock Farm and that heavy plant was accessing the site. The Enforcement Officer had visited and the site was for the Canal and Rivers Trust to enable them to reach and repair a breach in the canal. The site would be reinstated once works were completed.

iv) Planning Committee: The planning committee comments on the above applications were submitted and were unanimously approved (attached).

v) Review of Neighbourhood Plan: It was agreed that, despite conflicting information from Central and Local Government about the status of Neighbourhood Plans, the Beeson, Tiverton & Tilstone Fearnall Neighbourhood Plan was still up to date as there had been little change in the Parishes and no review was necessary at this time.

vi) Meeting with Planning – Dates for a meeting had previously been sent to planning but there had been no response. It was agreed to contact planning again ask for further dates.

**Action Point 2 – Clerk to contact planning for prospective meeting dates**

## **8) 024/21.22 – Highways**

i) Fault Reporting System - The spreadsheet of defects reported to Highways had been updated and circulated. There had been several complaints about overgrown pavements and footpaths one being Townfield Lane. CW&C's footpaths officer had accepted that this pathway was on CW&C's schedule but due to resource constraints would only be cut once. He suggested that the PC might like to consider the cutting of it and there was discussion about appointing a possible contractor to do the work.

A51 / Four Lane Ends Speed Limit: The 50mph speed limit was now officially operational. However, several of the National Speed Limit repeater signs were still on the A51 and the large National Speed Limit signs were still on the A49 and on Eaton Lane on the approaches to the Four Lane Ends traffic lights. The Clerk had emailed Highways twice but had received no response the second time. She had also emailed Cheshire Constabulary asking about the legality of the 50mph with the mixed signage.

ii) New issues to report to highways: There were no new issues to report

## **9) 025/21.22 – Correspondence**

All correspondence of note had been circulated including:

Public Spaces Protection Order – Dog Control Review – no response to be submitted

Police & Crime Commissioner – Discussion re Speeding - Noted

Closure of Methodist Chapel – Letter acknowledged, no further response to be submitted

Cheshire West and Chester Crowdfunding Initiative – Noted

Cheshire West and Chester Local Plan – Consultation on Review. Any comments to be submitted to the Clerk before 10<sup>th</sup> September

ChALC Petition to include Sanctions for Bullying in the Code of Conduct – Members to sign if they wish

Sandstone Ridge Trust – Notification of AONB shortlisting – Letter of congratulations sent

Beeston & Tarporley Station Re-opening Group – Letter re CW&C rescinding their funding pledge – Letter sent to the Chief Executive asking that the decision be reversed

## 10) 026/21.22 – Financial Report and Accounts for Payment

i) Balances in the bank were as follows:

Date	Current Account	Business Reserve Acct
1 <sup>st</sup> May	£6090.22	£3691.47*
1 <sup>st</sup> June	£6162.73 <sup>1</sup>	£3691.50*
1 <sup>st</sup> July	£5985.24	£3691.53*

### Notes

\* Includes 3 pence interest

<sup>1</sup> Includes £250 churchyard grant

ii) Budget Figures to End of June: - Councillors reviewed the budget figures to the end of June and noted payments made since the May meeting. All expenditure was on target.

iii) Payments to be made in July

G Ibbotson	Printing newsletter (1)	£30.00
St Jude's Church	Churchyard Grant	£250.00
Cheshire Community Action	Annual Subscription	£20.00
Information Commissioner	Data Protection Fee	£40.00
R Mould	Repayment for contractor bush trimming	£60.00
ChALC	Planning Training Clerk	£25.00
Tarporley War Memorial Hosp	Donation	£100.00

**Resolved: that the above invoices be paid and that payments be made by Bank Transfer wherever possible**

iv) As the annual insurance premium was due before Council met in September the Clerk requested permission to pay it. The renewal figure from Came & Co. would be around £480.00 and would be circulated when received.

The Clerk also requested permission to pay Probyn Ltd the Audit Fee which was expected to be around £50.00

**Resolved: That the insurance premium of approx. £480.00 and the Audit fee of approx £50 be paid prior to the September meeting**

## 11) 027/21.22 – Annual Audit 2020-2021

i) Date of Submission of Certificate of Exemption: It was noted that the Certificate of Exemption had been submitted to the External Auditor on 7<sup>th</sup> June and acknowledged on the same day. The acceptance of the Certificate of Exemption had been received on 13<sup>th</sup> July.

ii) Report of Internal Auditor: There were no issues with the audit figures for year 2020 – 2021. All calculations were correct and the Internal Auditor had signed the Annual Governance and Accountability Return (AGAR)

iii) Updated Asset Register: The Internal Auditor had worked with the Clerk on updating the amounts on the Asset Register and as a result the figure submitted on the Annual Return had been raised. This had been noted on the variances.

iv) Annual Governance and Accountability Return (AGAR): Members read through Section 1 the Annual Governance Statement.

**Resolved: That Council could answer yes to all statements and the Annual Governance Statement be signed by the Chairman and Clerk (Responsible Financial Officer)**

Members then checked the figures on Sections 2 Account Statement.

**Resolved: That the figures were correct and that the Accounting Statement be signed by the Chairman.**

## **12) 028/21.22 – Parish Projects**

Several suggestions had been put forward as parish projects for the forthcoming years, including:

Traffic Calming / Village Gateways: This would require a discussion with Highways about siting and cost.

### **Action Point 3: Clerk to contact highways for prospective meeting dates**

Smithy Green: Discussion had been held previously about trees and / or benches on this site. Since the last meeting emails had been received from 2 residents with similar suggestions. There was discussion about this becoming part of the commemoration of the Queens Platinum Jubilee, and it was suggested that a meeting be arranged between the PC, the Village Society and the Gardening Club to see what trees would be suitable and how the “unveiling” of the new green be included in the Jubilee weekend.

Contribution to a new kitchen at St Jude’s Village Hall: Cllr Lightfoot had a meeting on the following Wednesday to obtain some quotes for this work

Queens Platinum Jubilee: see Smithy Green above

New notice board at Tilstone Fearnall: Cllr Lightfoot said that her husband was willing to see if the current one was repairable. She was thanked for this offer and told to submit invoices if any costs were incurred.

Christmas Trees Outside the village halls: As it can come from street lights the possibility of the lighting supply would be discussed during the meeting with Highways

## **13) 029/21.22 – Review of Statutory Documents**

The Code of Conduct had been circulated for approval. It was proposed by Cllr Ibbotson, seconded by Cllr Lightfoot that this be adopted

**Resolved: That the updated document be accepted and uploaded to the website**

## **14) 030/21.22 – Beeston & Tarpoley Railway Station**

The Clerk informed members that she had been asked to become secretary to the group. The project is one of the smallest and is the only one managed by a community group. They have received funding from DfT to commission a business case and outline station design but some match funding must be found. The LEP has promised some funding but CW&C has gone back on its pledge of funding hence the letter referred to in correspondence and so they are currently working on alternate sources to achieve the match funding.

## **15) 031/21.22 – Website Accessibility Regulations**

The working group has met again and it was reported that not all of the website is accessible. Amongst other things there are some colours and text that would be difficult for a partially sighted person.

Steve Armitage has written a statement to go on the website to show that Council is aware of any shortcomings and is working to change them wherever possible.

**Resolved: That the statement be accepted and be uploaded to the website**

## **16) 032/21.22 – Date and Time of Next Meeting**

The next meeting would take place on **Tuesday 14<sup>th</sup> September 2021 at 7.30 pm in Tiverton Village Hall.**

There being no further business the Chairman closed the meeting at 9.45 pm

**Signed:**.....

**Dated:**.....

Future Meeting Dates are:  
Tuesday 9<sup>th</sup> November  
Tuesday 11<sup>th</sup> January 2022  
Tuesday 8<sup>th</sup> March  
Tuesday 10<sup>th</sup> May