

# **TIVERTON & TILSTONE FEARNALL**

## **PARISH COUNCIL**

Minutes of a meeting of Tiverton & Tilstone Fearnall Parish Council held on **Tuesday 4<sup>th</sup> May 2021** at 7.30pm by Zoom

### **Present:**

Councillor R Mould (in the Chair)

Councillors: R Cheshire, G Ibbotson, L Law, H Lightfoot, L Randles, A Sharma

Ward Councillor Mike Jones

3 members of the public

### **1) 001/21.22 – Appointment of Chairman 2021-2022**

It was proposed by Cllr Mould, seconded by Cllr Ibbotson that Cllr Sharma should serve as Chairman for the year 2021 - 2022. All were in favour.

Cllr Sharma signed a Declaration of Acceptance of Office

#### **Cllr Sharma took the Chair**

He thanked Cllr Mould for his four years as Chairman and for supporting him during his time as Vice-Chairman.

### **2) 002/21.22 – Appointment of Vice-Chairman 2021 - 2022**

It was proposed by Cllr Sharma, seconded by Cllr Lightfoot that Cllr Mould should serve as Vice-chairman for the year 2021 – 2022. All were in favour.

**Action Point 1: Clerk to send Cllr Mould a Declaration of Acceptance of Office form to complete and return**

### **3) 003/21.22 – Councillor Vacancy**

Mrs Charlene Penhorwood who lives in Tiverton village has applied to fill one of the vacancies on the Parish Council. She has lived in the area for 3 years and would like to become more involved in village affairs. It was proposed by Cllr Mould, seconded by Cllr Sharma that Mrs Penhorwood be co-opted on to the Council. All were in favour.

Cllr Penhorwood signed a Declaration of Acceptance of Office and joined the meeting.

**Action Point 2: Clerk to provide Mrs Penhorwood with all other relevant documents.**

It was noted that there is still one Casual Vacancy on the Council which can now be filled by co-option.

### **4) 004/21.22 – Apologies for Absence**

Apologies for absence were received from PCSO Hurst.

### **5) 005/21.22 – Declarations of Interest**

There were no Declarations of Interest.

### **6) 006/21.22 – Discussion with PC / PCSO re Local Issues**

No members of Cheshire Constabulary were in attendance however PCSO Hurst had asked for any issues to be raised with him. He had also reported that he had carried out speed monitoring on Huxley Lane three times during April with the Speed Indicator Device (SID). There had been no excessive speeds indicated but this is not unusual as he has to remain with the equipment.

Cllr Cheshire had also spoken to PCSO Hurst whilst he was carrying out speed monitoring on the A49 and had been informed that the site for the speed monitoring van is almost ready for use.

Cllr Ibbotson and others stated that they found the monthly crime reports from the Tattenhall and Tarporley police officers interesting and reassuring.

#### **7) 007/21.22 – Minutes**

It was resolved that the minutes of the meeting held on Tuesday 9<sup>th</sup> March 2021 were unanimously agreed to be a true record and will be signed by the Chairman.

#### **8) 008/21.22 – Clerk's Report**

There was no Clerk's Report as all items were covered by the agenda.

#### **9) 009/21.22 – Planning**

##### **i) Appointment of Planning Committee**

It was proposed that Cllrs Sharma, Ibbotson, Mould, Lightfoot and Penhorwood should comprise the planning committee for 2021-2022. All were in favour.

##### **ii) Planning Applications:** The following planning applications had been received and noted on the planning register:

21/00845/LDC – Barn View, Huxley Lane, Tiverton, CW6 9SP – Conversion of former agricultural building to dwelling house and thereafter the use of the dwelling house and adjoining land for residential purposes as a single residential unit

21/01374/S73 – Walnut Tree Farm, Vale Road, Tilstone Fearnall, CW6 9HJ – Demolition of existing dwelling and erection of new dwelling and detached garage (resubmission of 17/03445/FUL) – variation of condition 2 on planning permission 19/01248/FUL.

This application was discussed, and it was agreed a comment of no objection be submitted.

##### **iii) Decision Notices:** No decision notices had been received since the last meeting.

##### **iv) Planning Committee** – The planning committee's comments were submitted for approval (attached).

##### **v) Other Planning Matters:** Cllr Cheshire had been informed that the applicants at Maybeck House had submitted revised drawings but Council had not been informed.

#### **Action Point 3: Clerk to email planning to ask if the amendments were significant and would Council be reconsulted.**

Cllr Randles reported that she had received a letter from CW&C planning regarding the former Morgans garage site on the A49.

Cllr Ibbotson had attended a planning connections event on Zoom. He reported that there were currently some accessing issues with the planning website. Planning were aware of this and IT were trying to rectify the problem. He also reported that Head of Planning Rob Charnley had offered to come and meet with Parish Councils and discuss specific applications with him.

#### **Action Point 4: Clerk to contact Mr Charnley asking for his availability for a meeting.**

#### **10) 010/21.22 – Highways**

##### **i) Fault Reporting System** - The spreadsheet of defects reported to Highways had been updated and circulated.

ii) A51 / Four Lane Ends Speed Limit Consultation: The 50 mph signs had been erected although they were covered over. The Clerk had emailed highways to ask when the new 50 mph speed limit would be operational. A reply had been received on the day of the meeting to say the signs had now been uncovered and the scheme was in operation. Cllrs disagreed stating that some of the unlighted signs were still covered over and some national speed limit signs were still up. It was agreed to email Highways to inform them.

#### **Action Point 5: Clerk to email highways about the signage.**

##### **iii) Speed Limit in Tiverton**: As previously reported the PCSO, Jon Hurst, had carried out speed monitoring on Huxley Lane.

Further to the email that had been sent to highways requesting details of where they had carried out the speed monitoring for a 20 mph limit a copy of the report had been sent (circulated) along with

details of how Council could request a lower speed limit themselves. There was discussion about requesting a 20mph limit and about installing village gates to highlight what the speed limit was through the village.

There was also discussion about speeding and speed limits on parts of Huxley Lane that are not in the village and other roads within the Parish.

iv) New Highways Issues: Cllr Law reported that the farmer had ploughed the large field where the footpaths cross but had not yet reinstated the footpath and she queried if there was a time limit for this. It was stated that the farmer has 14 days to do this.

### 11) 011/21.22 – Correspondence

All correspondence of note had been circulated including:

NALC/ChALC – MHCLG Consultation on Electronic Communications Infrastructure (21<sup>st</sup> May).

NALC – DCMS Consultation on Rural Broadband (25<sup>th</sup> May).

NALC – Local Authority Remote Meetings (17<sup>th</sup> May).

It was requested that comments on any of the above be sent to the Clerk prior to the deadline date and she would collate a response.

### 12) 012/21.22 – Financial Report and Accounts for Payment

i) It was confirmed that Cllrs Cheshire, Mould and Ibbotson would remain cheque signatories for the forthcoming year. Cllr Sharma asked if he should also be a signatory and this was agreed.

#### **Action Point 6 – Clerk to obtain the relevant forms from the bank.**

ii) Balances in the bank were as follows:

| Date                  | Current Account | Business Reserve Acct |
|-----------------------|-----------------|-----------------------|
| 1 <sup>st</sup> April | £1802.26        | £3691.44*             |
| 1 <sup>st</sup> May   |                 |                       |

\* Includes 3 pence interest.

Due to Council bringing the meeting forward the bank statements for 1<sup>st</sup> May had not been received but it was noted that the Precept had been paid into the bank on 6<sup>th</sup> April.

iii) Payments to be made in May

|                  |                         |         |
|------------------|-------------------------|---------|
| C Spencer        | Zoom Fee (March)        | £14.39  |
| ChALC            | Annual Affiliation Fee  | £146.16 |
| RBL Poppy Appeal | 26 street light poppies | £78.00  |

**Resolved: that the above invoices be paid and that payments be made by Bank Transfer wherever possible**

iv) Grant Donation 2021: A one off grant payment is usually made at the March meeting. The Chairman asked for nominations for this years grant and it was agreed to make a donation of £100 to Tarporley War Memorial Hospital.

v) The 15<sup>th</sup> May sees the centenary of the Royal British Legion. This is being commemorated by putting poppies on lamp posts. The Chairman and Vice-Chairman had approved the purchase of 26 poppies which will be shared between Tiverton & Tilstone Fearnall and can be used again in November. All were in favour.

There was further discussion about projects for 2021 / 22 which could include a new notice board at Tilstone Fearnall; a possible contribution to the new kitchen at Tilstone Fearnall church hall and to the new porch at Tiverton village hall. It was also suggested that a discussion be held with CW&C tree officer about a tree or trees on the green in Tiverton. Cllr Lightfoot stated that the notice board at Tilstone Fearnall could probably be repaired at relatively small cost compared to the cost of a new one. It was agreed that Cllr Lightfoot' husband carry out the repairs and submit invoices to Council for any materials purchased. It was also agreed that parish projects be on the agenda for the July meeting for further discussion.

**13) 013/21.22 - Financial Audit (AGAR) 2020-2021)**

i) Certificate of Exemption: Council reviewed the final budget analysis for the year and noted that all payments for financial year 2020-2021 had been made.

All were in agreement that neither income nor expenditure for the year exceeded £25,000 and that the Certificate of Exemption be signed

**The Clerk signed the Certificate of Exemption and it will be countersigned by the Chairman as soon as it is practicable.**

**14) 014/21.22 - Website Accessibility Regulations**

Steve Armitage had drawn up a draft website accessibility statement which had been circulated. This also informed the changes that needed to be made, some of which were minor and some more involved. It was agreed that the working group meet again to work through the changes.

**Action Point 7: Clerk to contact members of the working group to arrange a meeting.**

**15) 015/21.22 – Beeston & Tarpurley Railway Station**

A further meeting of the committee had been held. They now had nearly all the documents required for the offer letter which will release the funding for further works.

As well as meetings, information about the group and its progress will be published on their website.

**16) 016/21.22 – Date and Time of Next Meeting**

The next meeting would take place on **Tuesday 13<sup>th</sup> July 2021 at 7.30** in Tiverton Village Hall.

There being no further business the Chairman closed the meeting at 21.45 pm.

**Signed:**.....

**Dated:**.....