

# **TIVERTON & TILSTONE FEARNALL**

## **PARISH COUNCIL**

Minutes of a meeting of Tiverton & Tilstone Fearnall Parish Council held on **Tuesday 10<sup>th</sup> November 2020** at 7.30pm by Zoom

**Present:**

Councillor R Mould (in the Chair)

Cllrs: R Cheshire, G Ibbotson, L Law, H Lightfoot, A Sharma L Vimalachandran

2 members of the public

**1) 027/20.21 – Discussion with PC / PCSO re Local Issues**

No members of Cheshire Constabulary were in attendance

**2) 028/20.21 – Open Forum**

The COVID information page on the website was raised as some items need updating or removing. As this is a community page rather than Parish Council it was agreed that Steve Armitage would administer this.

The outline planning application at Beeston Reclamation site was raised. This is an agenda item and will be discussed under planning.

**3) 029/20.21 – Apologies for Absence**

There were no Apologies for Absence

**4) 030/20.21 – Declarations of Interest**

There were no Declarations of Interest

**5) 031/20.21 – Minutes**

Cllr Law queried why she wasn't on the list of those present as she had attended the meeting. It was explained that her attendance was listed in the minutes at the time she joined the meeting. It should be noted that Cllr Laws late arrival was due to a zoom glitch.

With this query resolved the minutes of the meeting held on Tuesday 8<sup>th</sup> September 2020 were unanimously agreed to be a true record and will be signed by the Chairman.

**6) 032/20.21 – Councillor Vacancy**

Miss Lesley Randles who lives at Beeston Brook has applied to fill the final vacancy left from last years elections. She has lived in the area. for 5 years, and would like to become more involved in village events and affairs.

It was proposed by Cllr Sharma, seconded by Cllr Lightfoot that Miss Randles be co-opted on to the Council.

Miss Randles would remain an observer for tonight's meeting and the Clerk would provide the required paperwork after the meeting.

**Action Point 1: Clerk to provide Miss Randles with Declaration of Acceptance of Office and Register of Interests documents**

**7) 033.20.21 – Clerk's Report**

Council had received an email about a fungal growth at the site of the Horse Chestnut tree on Smithy Green. The Clerk had contacted both the contractor who had felled the tree and the tree officer at Cheshire West and Chester Council. Both agreed that the fungus was an airborne spore which was

very prevalent and would affect any trees or bushes that had suffered a trauma such as breaks or removal. Unfortunately nothing can be done to eradicate it.

**Action Point 2: Clerk to respond to the correspondent.**

### **8) 034/20.21 – Planning**

i) Planning Applications: The following planning applications had been received and noted on the planning register:

20/03302/FUL: The Willows, Huxley Lane, Tiverton, CW6 9NB – Erection of a detached single garage

20/03317/FUL: Tiverton Hall Farm, Huxley Lane, Tiverton, CW6 9NF – Single storey rear extension

20/03380/FUL: Tilstone Lodge, Nantwich Road, Tiverton, CW6 9HS – Demolition of existing service wing, erection of new swimming pool enclosure and link building, partial conversion of west service wing to form annexe

ii) Decision Notices: The Chairman had received a Decision Notice which had not been sent to the Clerk. As a result the Clerk had checked the Cheshire West and Chester planning portal and found several decision notices which have not been received by Council. These have now been updated on the planning register.

iii) Planning Committee – The planning committee had met by zoom and their comments were submitted for approval (attached). All were in favour

iv) 20/03493/OUT: Beeston Reclamation Yard, Whitchurch Road, Beeston, CW6 9NJ – Erection of up to 25 dwellings and associated infrastructure works

Council had been informed by Beeston parish Council that an application had been submitted to Cheshire West and Chester Council. Discussion was held about how much detail needed to be commented on bearing in mind that this is currently an outline application. Comments were formulated(attached) and agreed and will be submitted to the planning authority.

v) Council had been contacted by a developer who is considering submitting a planning application on land on A51 Nantwich Road. It was agreed to make no comment at this stage.

**Action Point 3: Clerk to respond to the correspondent**

vi) Other Planning Matters

There was discussion regarding a Decision Notice received for Lilac Cottage, a property in the Conservation Area. The Chairman would clarify the decision with planning and ask about next steps.

The Chairman has commented on the transport section of the draft Utkinton Neighbourhood Plan as some of the proposals for public transport could have an impact on Tiverton and Tilstone Fearnall Parish

### **9) 035/20.21 – Highways**

i) Fault Reporting System - The spreadsheet of defects reported to Highways had been updated and circulated.

A51 / Four Lane Ends Speed Limit Consultation: The Clerk had emailed Stuart Bateman for an update. No response had been received. It was agreed write to Andrew Lewis the Chief Executive of Cheshire West and Chester Council outlining the issues and requesting an update on the matter. It was also agreed to ask residents to write the Highways asking when the work would be completed. A copy of the letter to be submitted to Tarporley Parish Council

**Action Point4: Clerk to write to CW&C Chief Executive and copy in Tarporley Parish Council**

ii) New Highways Issues: Cllr Lightfoot reported that some of the blocked drains on the A51 had been repaired but not emptied. Cllr Revill agreed reporting that the drain outside her property was completely blocked.

It was agreed that issues surrounding the online reporting system, including items being marked as completed when they hadn't been, be raised in the above letter to the Chief Executive.

v) Inter Parish Discussion re A51 – The latest newsletter had been received, there was nothing of note to report.

#### **10 036/20.21 – Correspondence**

All correspondence of note had been circulated. Several charities had written requesting donations. The Clerk had written back to say that charitable donations were made in January if funds permitted.

#### **11) 037/20.21 – Financial Report and Accounts for Payment**

i) Balances in the bank were as follows:

	<b>Current Account</b>	<b>Business Reserve Acct</b>
1 <sup>st</sup> September	3,271.37	3,691.23*
1 <sup>st</sup> October	3,050.37	3,691.26*
1 <sup>st</sup> November	2,872.88	3,691.29*

\* Includes 3 pence interest

ii) Budget Figures to End of October: - Councillors reviewed the budget figures to the end of October and noted payments made since the September meeting. All expenditure was on target.

iii) Payments to be made in November

C Spencer                      Zoom Fee (November)                      £14.39

G Ibbotson                      Printing Newsletter                      £30.00

**Resolved: that the above invoices be paid and that payments be made by Bank Transfer wherever possible**

iv) Budget 2021/2022: The Chairman, Vice-Chairman and Clerk would “meet” to consider a proposed budget for 2021/2022 to be tabled at the January meeting

#### **12 038/20.21 – Review of Statutory Documents**

An updated Code of Conduct had been circulated to all members. It was proposed by Cllr Mould, seconded by Cllr Ibbotson that the document be adopted. All were in favour.

**Resolved: that the updated Code of Conduct be accepted and uploaded to the website**

A draft Standing Orders has been prepared and will be circulated with a view to ratifying at the January meeting.

Other documents are in preparation and will be circulated when available.

#### **13 039/20.21 – Accessibility Regulations**

The Chairman and Steve Armitage had previously looked at the websites' compliance with these regulations, however as the compliance date approaches further information had been received.

Steve kindly agreed to look through this and re-check the websites compliance.

#### **14 040/20.21 – Distribution of Information to Councillors**

There was discussion about how the Clerk and Councillors can best prioritise how emails are distributed with suggestions including a specific Cllr section on the website. It was agreed that a working group of Cllrs Law and Sharma, Steve Armitage and the Clerk be formed to discuss methods of prioritisation and distribution.

**15) 041/20.21 – Date and Time of Next Meeting**

The next meeting would take place on **Tuesday 12<sup>th</sup> January 2021 at 7.30**. It is hoped that a physical meeting will be possible but if not it will be by Zoom

There being no further business the Chairman closed the meeting at 9.20 pm

**Signed:**.....

**Dated:**.....