

TIVERTON AND TILSTONE FEARNALL

PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 17 November 2009 at Tiverton Village Hall, commencing at 7.30pm.

Present:

Parish Councillors Farrall (Chairman), Ibbotson (Vice Chairman), Byrd, Cheshire and Evans. Parish Clerk. 3 Members of the Public.

Prior to the commencement of the Meeting Cllr. Farrall paid tribute to the work undertaken on behalf of the Parish Council by Cllr. Audrey Povall who passed away on Wednesday 11 November 2009. As a mark of respect a minutes silence was observed by all present.

Open Forum: Bernadette Hardern provided photographs of damage done to grass verges in the Village by horses belonging to the Cheshire Hunt. The Parish Clerk advised that the Hunt has been made aware of the need to respect the local environment whilst in the area, a point that has been acknowledged by the Hunt Chairman.

Steve Armitage advised that he will shortly be Invoicing the Parish Council in respect of the Annual Fees for the Village Web Domain Name and Server Hosting. Projected cost is £36 in total. This was acknowledged.

Phyllis Armitage advised that, in accordance with DEFRA guidelines, a Hedge Survey was recently undertaken. A copy of the findings is held on file. A further Survey will be undertaken in Spring 2010.

Roger Blake advised that Building Work has stopped at 2 Townfield Lane and enquired whether anyone knew why. No Council Members were aware of any issues having arisen.

It was commented that The Beeston Castle Hotel is advertising a Marquee Based Event on New Year's Eve. It is understood that the number of approved Marquee Events held throughout 2009 will be breached if this Event goes ahead. **Action Point 1 – Parish Clerk to contact Les Smith, Enforcement Officer at CWAC, to advise him of the situation.**

1. Apologies for Absence: Apologies were received from Cllr. Wright and CWAC Cllrs. Ritchie and Wright.

2. Declarations of Interest: There were no Declarations of Interest made.

3. Minutes of the Meeting held on Tuesday 9 September 2009: The Minutes were unanimously approved (Proposed by Cllr. Evans and Seconded by Cllr. Ibbotson) and signed by the Chairman as a true record.

4. Matters Arising:- Bus Routes – Details of Routes and Times are now included on the Village Web Site. Reference was also made in the latest edition of the Village Newsletter.

Townfield Lane Verges and Hedges – the Parish Clerk confirmed that CWAC have agreed to undertake a late year minor cut (completed on 16 November), with a view to undertaking something more substantial next year when budgets allow.

Cheshire Hunt/Townfield Lane – The Parish Clerk confirmed that the issue of galloping horses was raised with the Cheshire Hunt. The Hunt has responded by apologising for the situation and confirming that the matter has been referred to the Masters who run the neighbourhood Hunts.

Proposed Erection of Village Sign – No further discussions have taken place. Cllr. Cheshire agreed to take matters forward. **Action Point 2 – Cllr. Cheshire to provide an update at the next Parish Council Meeting.**

Village Entry Signs – Cllr. Cheshire advised that he has been in contact with Jamie Barron at CWAC. Correct locations for nine new signs, six of which will require new posts, were agreed at a total cost of £2,400. It was unanimously agreed (Proposed by Cllr. Farrall. Seconded by Cllr. Ibbotson) to cover the cost and installation of the new signage. **Action Point 3 – Cllr. Cheshire to further liaise with Jamie Barron, including the possible addition of Brassey Green and Tiverton Heath to the lettering as appropriate. Action Point 4 - Cllr. Cheshire to provide an update at the next Parish Council Meeting.**

Earlier Meeting with Nicola McKeand from CWAC regarding Local Service Issues – The Parish Clerk confirmed that he had remained in contact with Miss McKeand. She advises that a decision regarding ongoing funding for Street Orderlies and Churchyard Grants is due to be made by the Executive Committee on 7 December 2009.

Additionally, the Overview and Scrutiny Committee is currently looking at the centralised provision of Insurance and other Administrative Matters. **Action Point 5 – Parish Clerk to remain in contact with Miss McKeand.**

Land Adjacent to Lodge Lane – CWAC have confirmed that they are aware of the new entrance and confirm that Planning Permission was not required as Lodge Lane is Unclassified. To date they have received no Planning Applications relating to the land. **Action Point 6 – Parish Clerk to further contact CWAC to advise that the original entrance on the main road has been re-instated and seek their comments.**

Soakaway at The Old Smithy – Cllr. Farrall advised that water from the Tank is now being diverted to a new soakaway area within the boundaries of The Old Smithy. It was agreed to monitor the position over the Winter and revert to Mrs Scott should any issues arise.

5. Ongoing Damage to Lorry Turning Circle: A note from CWAC Cllr. Ritchie advises that CWAC are currently liaising with their Contractor to undertake repair work. This will consist of repairs to kerbing, replacing 5/6 lengths of low level fencing and posts and repairing damaged grassed areas.

Whilst it was acknowledged that this would put good the current damage, it was felt that consideration needs to be given to a more permanent solution. A meeting with representatives from CWAC Highways is to be sought with a view to discussing more long term solutions. **Action Point 7 – Parish Clerk to contact Kieran Collins at CWAC to outline the Parish Council’s thoughts and to suggest a site meeting.**

6. Homewatch and Police Report: Roger Blake advised that a property in Gardenhurst was burgled on 11 September. He also commented that Post Code Engraving of Bicycles and Other Shed Stored Property is now available via Graham Marsden, who acts on behalf of the Chester Crime Prevention Panel. A full copy of Mr. Blake’s Report is held on file.

7. Planning Issues: Papers have been received from The Planning Inspectorate advising that the Freeholders of The Shady Oak Public House have appealed against CWAC’s request to have the recently built Toilet Block taken down. No action required by The Parish Council.

8. Correspondence:

- a) E-mail dated 29 September 2009 from ChALC including a Voting Form for Parish Council Representation on the Rural West Area Programme Board.
Action Point 8 – Parish Clerk to return the Voting Form to ChALC.
- b) Grapevine Journal dated October 2009 and various Police Homewatch News Bulletins.
- c) Letter dated 2 October 2009 from Land Registry regarding Parish Council owned Land.
- d) E-mail from CWAC dated 29 October 2009 relating to Consultation on the Local Transport Plan, Sustainable Community Strategy and Core Strategy (Issues and Options). This item was removed for immediate circulation amongst Parish Councillors.
- e) Letter dated 2 November 2009 from the Environment Agency outlining changes to their Administrative Boundaries.
- f) E-mail dated 5 November 2009 from CWAC relating to Gypsy, Traveller and Travelling Showperson Potential Site Identification Study.
- g) E-mail dated 6 November 2009 from CWAC including details of the Rural Support Fund.
- h) E-mail dated 6 November 2009 from CWAC including Feedback from The Local Councils Event held at Winsford Lifestyle Centre on 14 October 2009.

- i) Letter dated 4 November 2009 from CWAC enclosing a Questionnaire relating to Highway Maintenance. **Action Point 9 – Cllr. Cheshire to complete on behalf of the Parish Council.**
- j) E-mail dated 5 November 2009 from ChALC advising that a date will shortly be set for a Participatory Budgeting Workshop.
- k) Connexions Inside Out Journal Issue 2 – 2009.
- l) Cheshire Community Action Newsletter dated November 2009.
- m) Partnerships West Journal dated November 2009.
- n) CWAC The Lion's Roar Scrutiny Newsletter Journal Issue 1.
- o) Letter dated 16 November 2009 from CWAC relating to Winter Road Maintenance Service.
- p) Letter dated 13 October from CWAC relating Churchyard and Burial Ground Grants. **Action Point 10 – Parish Clerk to complete the Payment Voucher in the sum of £240 and post on to CWAC.**

9. Financial Report and Accounts for Payment: The Financial Report dated 17 November 2009 was unanimously approved (Proposed by Cllr. Evans. Seconded by Cllr. Ibbotson). The Parish Council currently has cash balances totalling £6,653.36 Credit. £4,076.46 of this sum is held on an immediate access interest bearing account. There are no budgetary concerns arising.

The following Payments were authorised:

Harold Withe – November and December 2009 Salary. £234.85 (including Back Pay to April 2009) and £174.44 per month respectively, less Income Tax.

Phil Sanders – November and December 2009 Salary £120.57 (including Back Pay to April 2009) and £113.37 per month respectively, less Income Tax.

Phil Sanders – Various Expenses - £49.76.

Armitage Systems Ltd – Village Newsletter Printing - £24.96.

John Spencer – Maintenance of Village Greens - £35.50.

The following payment was authorised retrospectively:

Cllr. Povall – RBL Wreath Donation - £25.00.

Appropriate papers were completed to enable Cllr. Ibbotson to become a Signatory to the Bank Account. A letter was also signed requesting the removal of former Cllr. Turner as a Signatory. **Action Point 11 – Parish Clerk to forward the paperwork on to NatWest Bank.**

10. Any Other Business: It was commented that the Notice Board adjacent to St Judes Church at Tilstone Fearnall is in need of some attention. Cllr. Byrd agreed to undertake the repair work.

10. Date & Time of Next Meeting: Tuesday 12 January 2010 at Tiverton Village Hall, commencing at 7.30pm.

The Meeting Closed at 8.47pm.