

TIVERTON AND TILSTONE FEARNALL

PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 17 May 2011 at Tiverton Village Hall, commencing at 7.30pm.

Present:

Parish Councillors Ibbotson (Chairman), Cheshire (Vice Chairman), Hocknell, Turner, Farrall, Wright and Byrd. Parish Clerk. 3 Members of the Public.

Open Forum: Roger Blake raised the issue of the new Planning Application in respect of 2 Townfield Lane. Please see specific comments recorded in Section 7 of these Minutes.

Steve Armitage confirmed that the Chester Canal Heritage Trust has now put in place, at the Boatyard, the Information Board discussed at the May 2010 Parish Council Meeting. He enquired whether the Parish Council would now, as agreed at that Meeting, make a Donation of £70 towards the Boards' cost. **Action Point 1 – Parish Clerk to forward a Cheque to Chester Canal Heritage Trust.**

Phyllis Armitage commented that the Laurel Hedges on Huxley Lane, opposite Townfield Lane, have been cut by United Utilities in spite of previous undertakings not to do so. **Action Point 2 – Parish Clerk to write to United Utilities on the issue.**

1. Apologies for Absence: None received.

2. Declarations of Interest: There were no Declarations of Interest made.

3. Election of Chairman and Vice Chairman: Cllr. Ibbotson was unanimously elected as Chairman (Proposed by Cllr. Farrall. Seconded by Cllr. Wright). Cllr. Cheshire was unanimously elected as Vice Chairman (Proposed by Cllr. Farrall. Seconded by Cllr. Wright).

4. Minutes of the Meeting held on 8 March 2011:- Were unanimously approved (Proposed by Cllr. Cheshire. Seconded by Cllr. Farrall) and signed by the Chairman as a true record.

5. Matters Arising:

Townfield Lane – CWAC have confirmed that the lane has not been Adopted, nor is it Registered, thus making sight of the Title Deeds the only way of determining who has legal ownership. The Parish Council can consider approaching the Land Registry with a view to acquiring the land by Adverse Possession. If granted the Parish Council would then own the land and take on responsibility for its' upkeep. After discussion it

was agreed to approach CWAC to enquire whether they would consider adopting Townfield Lane. **Action Point 3 – Parish Clerk to liaise with CWAC and provide an update at the next Parish Council Meeting.**

War Memorial Refurbishment – The Parish Clerk advised that a second quotation for the work has been obtained and that the sum quoted, £4,553 + VAT, was well in excess of the figure advised by Quadriga, namely £800 + VAT. Accordingly a Grant Application was submitted to the War Memorial Trust (WMT), based on the Quadriga quote, seeking funding of £262.50 representing 50% of the stone work cleaning costs. The WMT responded highlighting concerns over the proposed chemical cleaning methods/materials. These comments have been forwarded on to Quadriga, who have agreed to use the non-chemical materials/methods suggested by WMT, albeit at an increased cost of £950 + VAT. A follow up response from WMT has been received confirming agreement in principle to fund £337.50 (50% of memorial refurbishment costs), subject to final Board Approval. It was unanimously agreed (Proposed by Cllr. Cheshire. Seconded by Cllr. Ibbotson) that the balance of £612.50 will be covered from Parish Council Funds. **Action Point 4 – Parish Clerk to continue liaising with WMT as appropriate and to provide an update at the next Parish Council Meeting.**

Parish Plan Review – Prior to leaving her post at Cheshire Community Action (CCA), Bron Kerrigan confirmed by e-mail that funding is available to assist with the cost of putting on a Public Meeting to commence the review process. Once something specific has been organised the Parish Council can formally request financial support from CCA. It was agreed to hold matters in abeyance until the next Parish Council Meeting. **Action Point 5 – Parish Clerk to ensure that the issue is raised at the next Parish Council Meeting under Matters Arising.**

Electronic Referral of Planning Applications – Cllrs. Ibbotson and Cheshire attended the recent presentation by CWAC and confirmed that the Parish Council would be happy to be one of the first Council's to commence working with the new computer based system. Winsford Town Council will be the first Council to adopt the new procedures, with smaller Parish Councils becoming live later in the year. CWAC will continue to liaise as regards timetables and training.

New Structure on Smithy Green – Nothing further to report at this stage. **Action Point 6 – Cllr. Ibbotson to speak with Mrs Scott and provide an update at the next Parish Council Meeting.**

6. Homewatch and Police Report: Roger Blake gave a Report focusing on Rural crime; Suspicious Overnight Activities; Free Property Marking Service via CCPPV; Advice to Homeowners; Charity Caller Scams. A written copy of the Report is held on file. This was Roger Blake's last meeting as Homewatch Representative and Cllr. Ibbotson thanked him for his excellent work over many years. **Action Point 7 – Cllr. Ibbotson to include a further request for a new Homewatch Representative in the next Village Newsletter.**

7. Planning Applications: 11/00868/FUL – The Old Post Office, Huxley Lane, Tiverton – 2 storey detached building partially below existing ground level with single storey glass link. No objections raised.

11/00660/FUL – Vale Mount, Vale Road, Tilstone Fearnall - closure of access off Vale Road and formation of new access off Tilstone Bank Lane. No objections raised.

11/01671/FUL – 2 Townfield Lane – Detached Double Garage to Plot 1. It was unanimously agreed to advise CWAC of the Parish Council’s objection to this development. Primary concerns are the siting of the garage in relation to Plot 2, the probable need to remove additional trees and the fact that the construction of the garage has been commenced prior to permission being granted. **Action Point 8 – Cllr. Ibbotson to write to CWAC listing the Parish Councils’ objections as outlined above.**

11/01170/FUL – Ferney Leas Farm, Pudding Lane, Tiverton – Demolition of Existing Farm Building and erection of New Building and Silage Bay. No objections raised.

11/00384/FUL – Notice of Approval Granted.

x/10/13190/COU – Notice of Approval Granted.

10/04292 – Notice of Decline.

11/00327/FUL – Notice of Approval Granted.

8. Correspondence:

- a) Various Homewatch Bulletins dated April and May 2011.
- b) Various CWAC Member Briefings.
- c) Letter dated 18 March 2011 from CWAC relating to Promoting and Enforcing Responsible Dog Ownership. **Action Point 9 – Parish Clerk to forward reply to CWAC confirming agreement with the proposed Enforcement Policy.**
- d) E-mail dated 11 April 2011 from CWAC relating to Kissing Gates on Public Footpath No. 3. **Action Point 10 – Parish Clerk to reply to CWAC asking that the Gates be left as at present.**
- e) CWAC Bulletin for Town and Parish Councils dated April 2011.
- f) West Cheshire Together LSP Steering Group – Notes of Meeting held on 14 April 2011.
- g) Partnerships West Journals dated April and May 2011.
- h) E-mail dated 26 April 2011 relating to Plans to move British Waterways into a new Charity.
- i) Flyer featuring details of a Rural Conference organised by CWAC to take place at Oulton Park on 23 June 2011.
- j) VRDS Disability Newsletter dated May 2011.
- k) Clerks and Councils Direct Journal dated May 2011.
- l) ChALC Newsletter dated May 2011.
- m) E-mail dated 10 May 2011 from CWAcC relating to a West Cheshire Together Networking Event at Ellesmere Port Civic Hall on 6 June 2011.
- n) E-mail dated 13 May 2011 from ChALC relating to a Seminar entitled “Localism – An Introduction” at Crewe on Wednesday 29 June 2011.

- o) CWAC Spotlight Journal Issue 30.
- p) The Playing Field Journal dated Spring 2011.
- q) Letter dated 10 May 2011 from Tilstone Fearnall Parochial Church Council seeking financial support. The Parish Council unanimously agreed (Proposed by Cllr. Cheshire. Seconded by Cllr. Turner), in the absence of further Grant Funding from CWAC, to provide a Donation of £100 for the current financial year. **Action Point 11 – Parish Clerk to forward the payment to the Parochial Church Council with a covering letter confirming that it is the Parish Council providing the support, not CWAC. Letter to also state that future requests are welcome, but that payment will be subject to the Parish Council having funds to cover.**
- r) CWAC Standards Committee Newsletter dated May 2011.
- s) E-mail dated 17 May 2011 from CWAC relating to Consultation on Proposed Changes to Home to School Transport.
- t) E-mail dated 17 May 2011 from ChALC including a Standards Committee Parish Council Representative Voting Form. **Action Point 12 – Parish Clerk to return the Voting Form to ChALC.**

9 and 10. Financial Report and Accounts for Payment: The Financial Report dated 17 May 2011 was unanimously approved (Proposed by Cllr. Wright. Seconded by Cllr. Byrd).

The Parish Council currently has cash balances totalling £5,682.45 Credit. £2,578.97 of this sum is held on an immediate access interest bearing account. There are no budgetary concerns arising.

Year End (31/3/11) Accounts were unanimously approved (Proposed by Cllr. Cheshire. Seconded by Cllr. Ibbotson) following the internal Audit by Gordon Forsyth. **Action Point 13 – Parish Clerk to forward the completed Audit Report to the Audit Commission.**

The following Payments were authorised:

Phil Sanders – Salary Payment – May 2011 - £113.37 Gross.

Phil Sanders – Expenses - £40.67.

Cheshire Community Action – Annual Subscription - £20.00.

ChALC – Annual Subscription - £127.80.

Steve Armitage – Web Site Renewal - £32.39.

11. Any Other Business: Cllr. Ibbotson circulated amongst Members a copy of the Chairmans Report covering the year 2010/11. A copy will be included in the next Village Newsletter.

12. Date & Time of Next Meeting: Tuesday 12 July 2011 at Tiverton Village Hall, commencing at 7.30pm.

The Meeting Closed at 9.04pm.