

# TIVERTON AND TILSTONE FEARNALL

## PARISH COUNCIL

Minutes of the Parish Council Annual General Meeting held on Tuesday 18 May 2010 at Tiverton Village Hall, commencing at 7.30pm.

### **Present:**

Parish Councillors Farrall (Chairman), Ibbotson (Vice Chairman), Cheshire, Evans and Wright. Cheshire West and Chester (CWAC) Councillor Jones. Parish Clerk. 4 Members of the Public.

**Open Forum:** Roger Blake enquired whether it would be possible to repeat the recently advised emergency telephone numbers in future editions of the Village Newsletter. This was agreed.

Roger Blake asked the Parish Councils' views on the recent Planning Permission Application in relation to 2 Townfield Lane, Tiverton – Reference 10/11227/FUL. To date the Parish Council has not received the usual Information Pack from CWAC so is therefore unable to comment specifically. It was agreed to obtain the relevant paperwork from CWAC and look to arrange a site meeting within the next few days.

**Action Point 1 – Parish Clerk to arrange posting of the Information Pack to Cllr. Cheshire as a matter of urgency.**

Roger Blake also commented that previous conditions relating to Planning Approval (Ref – 09/10716/FUL) do not appear to have been complied with by the developer of 2 Townfield Lane. CWAC Cllr. Jones agreed to refer the matter to the CWAC Planning Department Enforcement Team for their attention.

Steve Armitage asked that the Parish Council look to assist with delivering the Village Newsletter in Tilstone Fearnall. It was agreed that Cllr. Byrd be approached to assist.

Steve Armitage referred to the possible opening of a Community Facility at St. Andrews Church, Huxley. The Working Party looking into the viability of the project has asked if a brief Questionnaire can be included in a future edition of the Village Newsletter. This was agreed.

Steve Armitage commented on the poor Broadband Strength in some of the more rural areas of the Parish. It was suggested that householders check with their Internet Service Providers as some do promise faster speeds as standard. It was also commented that upgrade of the service is set to roll out in due course, although no timescales are known.

Steve Armitage advised that Cronton Parish Council in Widnes had commented favourably on the layout of the Village Web Site and have used it as the basis for their own new site.

Steve Armitage advised that the proposed new Canal Information Board has now been procured from British Waterways and is to be erected near to the Canal Boatyard. He

asked whether the Parish Council would give consideration to providing a donation to the overall cost of the project. It was confirmed that the Parish Council would look favourably on any request subsequently received.

**1. Apologies for Absence:** Apologies were received from Cllr. Byrd and CWAC Cllrs. Ritchie and Wright.

**2. Declarations of Interest:** There were no Declarations of Interest made.

**3. Election of Chairman and Vice Chairman:** Cllr. Ibbotson was unanimously elected as Chairman (Proposed by Cllr. Cheshire. Seconded by Cllr. Evans). Cllr. Cheshire was unanimously elected as Vice Chairman (proposed by Cllr. Farrall. Seconded by Cllr. Evans). The outgoing Chairman, Cllr. Farrall, thanked the Parish Council for its support during her year in Office.

**4. Minutes of the Meeting held on 9 March 2010:-** Were unanimously approved (Proposed by Cllr. Evans. Seconded by Cllr. Wright) and signed by the Chairman as a true record.

**5. Matters Arising:** Kissing Gate Installation Costs – No Invoice has been received from CWAC. **Action Point 2 – Parish Clerk to continue monitoring the situation.** Possible Breach of Planning Permission at Hilly Bank – Les Smith at CWAC has confirmed that the Occupiers have not been asked to remove the fence, which is not a breach of planning control, but were told to stop using the land as a domestic garden. CWAC confirm that this request has been complied with.

Proposed Erection of Village Sign - Cllr. Cheshire presented two drawings illustrating possible designs for the sign. These highlighted a number of local features distinctive to Tiverton. The artist has indicated a price of £250 for a one-sided sign and £400 for a two sided sign. Cllr. Cheshire is currently liaising with two suppliers of wrought iron poles and sign frames to ascertain pricing. Aubrey Lee has already agreed to attend to the erection of the completed sign. At this stage it is anticipated that the project will cost c. £2k in total. **Action Point 3 – Cllr. Cheshire to provide an update at the next Parish Council Meeting.**

Village Entry Signs – Ten new signs have now been put in place by CWAC's Contractors. The Invoice received from CWAC (see Section 9/10) includes future maintenance provision. Cllr. Evans commented that the sign denoting Tilstone Fearnall on the southbound A51 is incorrectly located. **Action Point 4 – Parish Clerk to liaise with Jamie Barron at CWAC.**

Lorry Turning Circle – A Letter was forwarded on to the Secretary of Tiverton Bridge Club asking for more sympathetic parking in the turning area to allow for easier large vehicle access.

Possible Breach of Planning Permission at Wharton Lock Farm – David Turvey from CWAC has made a number of unscheduled visits to the Barn and on no occasion has

he found horses being kept inside. He advises that the Occupant is allowed to stable horses in the building under certain circumstances, i.e. sickness, foaling.

Tattenhall First Responders Ambulance Service – Cllr. Cheshire has spoken with representatives of Broxton Area Parish Councils and the Tattenhall First Responders Group Co-Ordinator. Approximately half of the Local Parish Councils, plus a number of local businesses, make a donation towards the running costs of the Service. After discussion it was unanimously agreed (Proposed by Cllr. Cheshire. Seconded by Cllr. Farrall) to make a donation of £100. **Action Point 5 – Cllr. Cheshire to liaise with the Local Service Co-Ordinator to confirm cheque payee details. Action Point 6 – Parish Clerk to attend to the payment.**

Other Donations – The Parish Council unanimously agreed (Proposed by Cllr. Cheshire. Seconded by Cllr. Farrall) to make Donations of £200 to Tiverton Village Hall and £100 to Tarporley War Memorial Hospital. **Point 7 – Parish Clerk to attend to the payments.**

**6. Homewatch and Police Report:** Roger Blake gave a Report to the Meeting, focusing specifically on the ongoing need for vigilance regarding cold-callers and care when passing on Bank Account details to third parties. A number of Cheshire Police Homewatch Bulletins are held on file detailing local issues and crimes.

**7. Planning Applications:** 10/11092/LBC – Dismantling and Rebuilding of the East and West Parapet Wall and Whitewash using Lime – Bridge Number 109, Bates Mill Lane, Beeston. Applicant – British Waterways. The Parish Council has no objections. No action is required.

#### **8. Correspondence:**

- a) Undated letter from ChALC relating to CWAC Service Delivery Project with Local Councils.
- b) Letter dated 28 April 2010, and subsequent e-mail dated 13 May 2010, from CWAC relating to the CWAC Overview and Scrutiny Committee Local Council Seminar at Winsford Lifestyle Centre on Wednesday 19 May 2010. **Action Point 8 – Cllr. Farrall and Parish Clerk to attend.**
- c) Various Police News Bulletins dated April and May 2010.
- d) E-mail dated 11 May 2010 from CWAC relating to a Meeting of the Broxton Community Forum at Tilston War Memorial Hall on Thursday 10 June 2010. **Action Point 9 – Cllr. Cheshire to attend.**
- e) Letter dated 10 May 2010 (plus Consultation Documents) from CWAC relating to “Chester Central – A New Business Quarter for a World Class City”. Closing date for responses to CWAC is Friday 4 June 2010. **Action Point 10 – Cllr. Cheshire to review and respond to CWAC.**
- f) Rural West Area Partnership Board Quarterly Report dated April 2010.

- g) E-mail dated 10 May 2010 from CWAC advising that, as part of the preparation work for the 2011 National Census, Staff from the Office for National Statistics will shortly be visiting the locality to check the accuracy of postal addresses.
- h) E-mail dated 1 May 2010 from Wirral and Chester Living Streets advising the availability of an on-line survey covering pedestrian safety.
- i) West Cheshire Together LSP Steering Group – Briefing Notes from Meeting dated 29 April 2010.
- j) VRDS Disability Newsletter dated May 2010.
- k) The Playing Field Journal dated Spring 2010.
- l) CCA Briefing Sheet – Cheshire’s First Participatory Budgeting Event.
- m) CCA Briefing Sheet – It’s all about the money...! Or is it?
- n) Cheshire Advice Partnership Newsletter dated April 2010.
- o) British Red Cross Flyers detailing forthcoming Charity Events.
- p) Letter dated April 2010 from Cheshire Playing Fields Association detailing the benefits of membership.
- q) Partnerships West Newsletters dated April and May 2010, plus a readers Questionnaire.
- r) E-mail dated 14 May 2010 from ChALC – updating information.
- s) E-mail dated 21 April 2010 from Cheshire Action detailing an on-line survey covering community safety needs.
- t) ChALC Newsletter dated May 2010.
- u) E-mail dated 18 May 2010 from CWAC enclosing details of Rural West APB Grant Funding and Participatory Budgeting Event at Tarvin Community Centre on 7 July 2010.

**9 and 10. Financial Report and Accounts for Payment:** The Financial Report, including the Accounts for the year ending 31 March 2010, dated 18 May 2010 was unanimously approved (Proposed by Cllr. Cheshire. Seconded by Cllr. Evans). The Parish Council currently has cash balances totalling £5,135.41 Credit. £4,077.68 of this sum is held on an immediate access interest bearing account. There are no budgetary concerns arising.

The following Payments were authorised:

Harold Withe – May 2010 - £174.44, less Income Tax. April 2010 - £218.05, less Income Tax.

Phil Sanders – May and June 2010 - £113.37, less Income Tax.

HM Revenue and Customs – Underpayment of PAYE in 2009/10 - £56.89.

ChALC – Annual Subscription - £128.40.

Steve Armitage – Website Hosting Fee - £31.72.

Phil Sanders – Clerk’s Expenses - £21.69.

Armitage Systems Ltd – Newsletter Printing - £25.50.

Gordon Forsyth has completed the Internal Audit of the Accounts for the year ending 31 March 2010. Accordingly the Annual Return was signed by the Chairman and

Parish Clerk in readiness for posting to The Audit Commissioner. **Action Point 11 – Parish Clerk to forward Annual Return and supporting papers to The Audit Commissioner by 31 May 2010 deadline.**

**11. Any Other Business:** Cllr. Evans enquired when roadside General Election related signage would be removed. CWAC Cllr. Jones advised that all items will be dismantled in the near future.

**12. Date & Time of Next Meeting:** Tuesday 13 July 2010 at Tiverton Village Hall, commencing at 7.30pm.

The Meeting Closed at 9.21pm.