

# TIVERTON AND TILSTONE FEARNALL PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Tuesday 12 May 2009 at Tiverton Village Hall, commencing at 7.30pm.

## **Present:**

Parish Councillors Cheshire (Chairman), Farrall (Vice Chairman), Ibbotson, Wright and Povall. Cheshire West and Chester Shadow Authority Member Cllr. Jones. Parish Clerk. 1 Member of the Public.

**Open Forum:** No issues were raised.

1. **Apologies for Absence:** Cllrs. Byrd and Evans. Cheshire West and Chester Shadow Authority Member Cllr. Wright.
2. **Declarations of Interest:** There were no Declarations of Interest made.
3. **Election of Chairman and Vice Chairman:-** Cllr. Farrall was unanimously elected as Chairman (Proposed by Cllr. Cheshire and Seconded by Cllr. Povall). Cllr. Ibbotson was unanimously elected as Vice Chairman (Proposed by Cllr. Cheshire and Seconded by Cllr. Povall). On taking up the Chair Cllr. Farrall asked that the Parish Council's appreciation of the excellent work undertaken by Cllr. Cheshire during his period as Chairman was noted.
4. **Minutes of the Meeting held on Tuesday 10 March 2009:** The Minutes were unanimously approved (Proposed by Cllr. Ibbotson and Seconded by Cllr. Cheshire) and signed by the Chairman as a true record.
5. **Matters Arising:-** Joint Parishes Landscape and Preservation Plan – Cllr. Cheshire advised that no further discussions have taken place.  
Kissing Gate Project – Cllr. Cheshire advised that the list of locations has been forwarded on to Cheshire West and Chester Authority (CWAC) and that they will appoint a Contractor to attend to the installations.  
BT Telephone Box adjacent to the War Memorial – The Parish Clerk advised that BT have replaced the Red Telephone Box and that it is now fully operative. **Action Point 1 – Parish Clerk to contact BT to ask that the site is tidied up following the groundwork.**  
Secure Storage of Street Orderly's Equipment – Cllr. Cheshire confirmed that the Lockable Unit has been obtained and is sited, in the absence of a suitable location at the Village Hall, at his property.  
Proposed Plastic Bollards adjacent to the War Memorial – Cllr. Cheshire advised that checks with the Commons Commissioner and Land Registry have confirmed that the War Memorial and adjacent Land/Vehicular Access Roads are under Parish Council ownership. It was agreed to write to all residents in the vicinity of the War Memorial pointing out the ongoing damage to the verges as a result of vehicle movements and advising that, should further damage occur, bollards will be erected. **Action Point 2 – Parish Clerk to draft a letter to Residents.**  
Proposed Erection of Village Sign – It was agreed to approach Andy Smith, the

Tattenhall based Blacksmith, to obtain a quotation for the manufacture of a decorative wrought iron sign bearing the village name. **Action Point 3 – Cllr. Povall to contact Mr. Smith and provide an update at the next Parish Council Meeting.** It was also agreed to undertake an audit of Village Entry Signs. Consideration is to be given to correct locations, sign condition and visibility. **Action Point 4 – Cllr. Cheshire to complete the Audit and report findings at the next Parish Council Meeting.**

Participatory Budgeting Seminar at Delamere Primary School on 23 March 2009 – Cllr. Ibbotson attended the Seminar and advised that the fundamental principals of Participatory Budgeting were outlined, namely to allow residents an element of the Council Budget to spend as they wish. Further details of the Scheme are promised in due course.

Boundary Commission Review – The Parish Clerk advised that, as requested, he had written to the Boundaries Commission asking that the Parish Council be kept informed of any proposed changes. Subsequent correspondence advises that CWAC will in future have 75 elected members. Further consultation is now commencing (ends 4 August 2009) on Ward Boundaries. The Parish Council is of the view that the existing Electoral Ward should continue as it reflects the views of the local Rural Community. Prior to formally writing to the Boundaries Commissioner it was agreed to seek Public Feedback via the Village Newsletter. **Action Point 5 – Cllr. Ibbotson to include the issue, including a request for feedback, in the next Village Newsletter. Action Point 6 – Cllr. Ibbotson to write to the Boundaries Commission with the Parish Council’s views, giving regard to any Public Feedback, prior to the next Parish Council Meeting.**

Proposed visit by Cheshire Fire and Rescue Service relating to Working In The Community – The Parish Clerk advised that, given the higher than anticipated level of interest from Parish Councils, the Fire and Rescue Service is proposing to hold an Event at the Winsford HQ later this year. Further details are promised.

Attendance at Community Forum Meetings – Cllr. Povall agreed to represent the Parish Council at such Meetings.

6. **Homewatch and Police Report:** No Report was provided.

7. **Planning Issues:** Application 09/10587/LBC. Replacement Roof and Installation of French Doors. Yew Tree Cottage, Huxley Lane. No objections. **Action Point 7 – Cllr. Farrall to respond to CWAC.**

Application 09/10580/FUL. Single Storey Garden Room Extension and First Floor Extension. Sequoia, Gardenhurst. No objections, however it was noted that the proposed increase in floor area would appear to be in excess of 33% of the original size. **Action Point 8 – Cllr. Farrall to respond to CWAC.**

The Parish Clerk advised that, at present, all Planning Application Papers are sent to the Parish Clerk. It was agreed that these should in future be sent to Cllr. Farrall. **Action Point 9 – Parish Clerk to write to CWAC advising the change of address for the distribution of Planning Documentation.**

## 8. Correspondence:

- a) ChALC monthly e-mail updates for March and April.

- b) Letter dated March 2009 from Cheshire West and Chester Authority (CWAC) advising adoption of the Supplementary Planning Document Tattenhall Village Design Statement.
- c) Letter dated 30 March 2009 from CWAC relating to Building Control Consultancy Arrangements from 1 April 2009.
- d) "Partnerships West" Newsletter – March 2009.
- e) NWDA Regional Newsletter dated April 2009.
- f) "Update" Journal dated Spring 2009.
- g) Letter dated 26 March 2009 from Tattenhall Community First Responder Group, seeking the opportunity to attend a future Parish Council Meeting to outline their services.
- h) Letter dated 26 March 2009 from CWAC relating to a meeting with Local Councils on Thursday 30 April 2009 (previously circulated).
- i) "The Informer" Journal dated April 2009.
- j) Speed Limit Review Newsletter dated May 2009.
- k) CWAC Telephone Directory dated April 2009.
- l) Letter dated 8 April 2009 from British Red Cross seeking a Donation.
- m) E-mail dated 20 April 2009 from Cheshire Against Rural Turbines (ChART) relating to proposals to erect Wind Turbines at Oxheys Farm, Rushton.
- n) Letter dated 14 April 2009 from Equality and Human Rights Commission relating to Public Sector Duties.
- o) Letter dated 31 March 2009 from Cheshire Fire and Rescue Service enclosing the Final Corporate Plan and Integrated Risk Management Plan.
- p) "Engage" Journal Issue 5 of 2009.
- q) "Together" Journal dated Spring 2009.
- r) Letter dated 21 April 2009 from Cheshire Police Authority enclosing Leaflets highlighting the next "Have Your Say" Meeting at St. Mary's Centre, Chester on 19 May 2009.
- s) Information Sheet relating to "Computers for Rural People".
- t) Various Cheshire Police News Bulletins.
- u) Letter dated May 2009 from Visulise seeking a Donation.
- v) ChALC Newsletter dated May 2009.
- w) Poster from CWAC regarding Public Meeting of the Overview and Scrutiny Committee at Malpas on 21 May 2009.

**9. Financial Report and Accounts for Payment:** The Financial Report dated 12 May 2009 was unanimously approved (Proposed by Cllr. Cheshire. Seconded by Cllr. Farrall). The Parish Council currently has cash balances totalling £9,026.16 Credit. £4,076.05 of this sum is held in an immediate access interest bearing account.

The Accounts for 2008/9 were unanimously approved (Proposed by Cllr. Farrall. Seconded by Cllr. Cheshire). The Internal Audit has been completed by Gordon Forsyth and the Annual Return can now be forwarded on to the Audit Commission.

**Action Point 10 – Parish Clerk to forward Audit Certificate and supporting papers to the Audit Commission.**

The following Payments were authorised:

Harold Withe – May 2009 Salary £172.20, less Income Tax. June 2009 Salary,

£215.25, less Income Tax.

Phil Sanders – May and June 2009 Salary £112.25 per month, less Income Tax.

Cheshire Community Action – Membership Fees - £20.00.

Steve Armitage – Annual Web Hosting Fees - £28.74.

The following payment was authorised retrospectively:

ChALC – Membership Fees - £116.87.

**10.Any Other Business:** Cllr. Cheshire confirmed that a representative from CWAC has visited the Village and agreed that all properties with sloping Driveways are exempt from using the new Wheelie Bins. They will be provided with suitable Bags. However, residents of a number of terraced properties have been advised in writing that they must use the Wheelie Bins, notwithstanding concerns over storage and access. Cllr. Jones advised these Residents to appeal directly to CWAC if they feel the decision causes concern. Cllr. Jones confirmed that Bags will be collected separately from the Wheelie Bins as different collecting vehicles will be necessary.

Cllr. Povall expressed regret at the decision to cease, on economic grounds, the Bus Service that has operated through the Village.

**11.Date & time of next meeting:** Tuesday 14 July 2009 at Tiverton Village Hall, commencing at 7.30pm.

The Meeting Closed at 9.07pm.