

TIVERTON AND TILSTONE FEARNALL PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Tuesday 13 May 2008 at Tiverton Village Hall, commencing at 7.30pm.

Present:

Parish Councillors Turner (Chairman), Cheshire (Vice Chairman), Evans, Farrall and Povall. Parish Clerk. Local Authority Councillors Jones and Weaver.

Open Forum:

No issues were raised.

1. Apologies for Absence:

Apologies were received from Cllr. Wright.

2. Declarations of Interest:

There were no Declarations of Interest made.

3. Election of Chairman and Vice Chairman:

Prior to the commencement of the Elections Cllr. Turner confirmed his resignation from the Parish Council with immediate effect. The Parish Clerk read out Cllr. Turners' letter of resignation.

Cllr. Cheshire was unanimously elected as Chairman (Proposed by Cllr. Farrall. Seconded by Cllr. Evans). Cllr. Farrall was unanimously elected as Vice Chairman (Proposed by Cllr. Povall. Seconded by Cllr. Cheshire). Cllr. Cheshire, supported by all members of the Parish Council, thanked Mr Turner for his contribution to the Council and offered best wishes for the future.

Given the declining numbers of Parish Council Members it was agreed to seek two new, Co-Opted Members. In support, a letter is to be delivered to each household in the Parish outlining the work of the Parish Council and seeking Volunteers for the two vacancies. **Action Point 1 – Parish Clerk to liaise with Electoral Services at Chester City Council re Statutory Notices for the two vacancies. Action Point 2 – Parish Clerk to draft letter for distribution.**

4. Minutes of the Meeting Held on Tuesday 18 March 2008:

The Minutes were unanimously approved (Proposed by Cllr. Evans. Seconded by Cllr. Povall) and signed by the Chairman as a true record.

5. Matters Arising:

- a) Parish Plan Review – Cllr. Cheshire advised that no date has yet been agreed for the Parish Plan Working Group to meet. **Action Point 3 – Cllr. Cheshire to seek to finalise a date, advising the Parish Clerk accordingly.**
- b) Damage to Lay-By Fences/Warning Signs for High Vehicles – Mike Turner advised that Jamie Barron, at Cheshire County Council Highways, has confirmed that a new sign and support posts are being

- designed with a view to placement in the near future. **Action Point 4 – Cllr. Cheshire to liaise with Mr Barron to check on progress.** On a related matter, Mike Turner advised that the lighting forming part of the new Bus Stop adjacent to The Red Fox will shortly be connected by the Contractors.
- c) Kissing Gate Project for Rights of Way – Cllr. Cheshire advised that Steve Armitage is consulting with a number of Landholders with a view to obtaining their permission to erect the Kissing Gates. **Action Point 5 – Cllr. Cheshire to provide an update at the next Parish Council Meeting.**
 - d) Condition of Sections of the Sandstone Trail – Cllr. Povall advised that the surface has improved of late following an upturn in the weather. Should problems re-appear she will contact Simon Lammond at Chester City Council.
 - e) Churchyard Grant for St Judes – the Parish Clerk advised that Chester City Council have released Grant Monies totalling £240. These funds are to be passed on to the Church (see Section 10 – Accounts for Payment).
 - f) Parish Council Notice Board – Mike Turner confirmed that he will complete a refurbishment of the Board and apply the new lettering.
 - g) Dumping of Items of Clothing in the Lay-By Adjacent to the A49 – Cllr. Cheshire advised that, after a short lull, the dumping has re-commenced. It was agreed that surveillance cameras are the only option in trying to catch the culprits. Cllr. Weaver suggested that the issue be taken up with Insp. Phil Hodgson at Frodsham Police Station and that an Application be forwarded on to the Area South Committee seeking funding to cover the cost of the Cameras. **Action Point 6 – Cllr. Cheshire to contact Insp. Hodgson. Action Point 7 – Cllr. Cheshire to formulate request for financial support from the Area South Committee.**
 - h) Review of Bus Routes by Tarporley Parish Council – the Parish Clerk confirmed that appropriate comments have been passed on. Tarporley PC is currently undertaking an area wide review of all Bus Services and will liaise with the relevant authorities once all feedback has been collated. The Parish Council is promised a response in due course.
 - i) Transportation of the Street Orderly/Purchase of Gardening Equipment – Harold Withe is currently journeying to work by Bus. No problems have arisen to date. The Gardening Equipment has been purchased and will be introduced into use once secure storage facilities are in place at the Village Hall. **Action Point 8 – Cllr. Cheshire to provide a further update at the next Parish Council Meeting.**
 - j) Planning Forum Meeting at Wyvern House, Winsford – Cllr. Evans attended and reported that a number of items of general interest were covered, primarily Wind Farms and the Preservation of Historic Sites within Chester. A further meeting is scheduled for 11 November 2008 – details to follow in due course.

4. Homewatch and Police Report:

Roger Blake was unable to attend, but confirmed beforehand that there were no issues to outline.

5. Planning Applications/Issues:

Application 08/00415/FUL – Hilly Bank, Huxley Lane, Tiverton. Notice of Approval received.

Cllr. Jones referred to the recently issued Consultation Paper on Core Strategy Options for the Chester Area (copy held on file), and strongly recommended that the Parish Council puts forward its' views on the various options outlined. Accordingly, the Feedback Sheet will be completed and accompanied by a covering letter referring the City Council to the Action Points contained within the Tiverton and Tilstone Fearnall Village Plan dated 2005. **Action Point 9 – Parish Clerk and Cllr.**

Cheshire to ensure that the Feedback Sheet and Letter are formulated by the end of May.

6. Correspondence:

- a) ChALC Monthly update for April 2008.
- b) E-mail dated 2 May 2008 from Cheshire County Council Engineering Services listing roadworks planned in the Chester area for 2008/9.
- c) E-mail dated 2 May 2008 from Chester City Council covering procedures for Injured Dogs and other Animals.
- d) Notice from Chester City Council outlining Refuse Collection times for the week commencing 26 May 2008.
- e) Notice of the next LINK event on 17 June 2008 at Middlewich Community Church.
- f) Letter from Cheshire Police Authority enclosing Flyers seeking Independent Members of the Authority.
- g) Cheshire Police Authority "Have Your Say" Newsletter dated April 2008.
- h) Cheshire Constabulary "Grapevine – Chester Area" Newsletter dated April 2008.
- i) Letter dated 25 April 2008 from Groundwork Cheshire outlining the "Something Beautiful Competition".
- j) "Cheshire Matters" Journal dated April 2008.
- k) Letter dated 9 April 2008 from NeuroMuscular Centre at Winsford inviting Councillors to attend an Open Day on 26 June 2008.

7. Financial Report:

The Financial Report dated 13 May 2008 was unanimously accepted (proposed by Cllr. Evans. Seconded by Cllr. Farrall). The Parish Council currently has a Bank Balance of £8,869.83 Credit. The Year End Income and Expenditure Schedule, as prepared by the Parish Clerk was unanimously accepted (Proposed by Cllr. Farrall. Seconded by Cllr. Evans). **Action Point 10 – Parish Clerk to prepare the Audit Certificate and accompanying papers in readiness for the Internal Auditor.**

8. Accounts For Payment: The following payments were unanimously approved (Proposed by Cllr. Evans. Seconded by Cllr. Farrall):-
H Withe (May and June 2008 salaries) - £168.00 and £210.00 respectively per month, less Income Tax.

P Sanders (May and June 2008 salaries) - £107.04 per month, less Income Tax.

St Judes Church (Churchyard Grant) - £240.00

Sandstone News (Donation) - £50.00

The following payments were approved retrospectively:-

Armitage Systems (Newsletter Printing and Web Site Hosting) - £54.86.

ChALC (Annual Subscription) - £109.02.

9. Any Other Business:

Cllr. Povall advised that the Secretary to Bunbury Parochial Church Council has recently left his post. His successor is to focus on bringing all paperwork/administrative issues up to date before the Council can give consideration to the distribution of any further funds.

10. Date and Time of Next Meeting:

Tuesday 8 July 2008 at Tiverton Village Hall, commencing at 7.30pm.

The Meeting closed at 9.11pm.