

TIVERTON AND TILSTONE FEARNALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 15 January 2008 at Tiverton Village Hall, commencing at 7.30pm.

Present:

Parish Councillors Turner (Chairman), Cheshire, Evans, Farrall, Povall and Wright. Chester City Councillors Jones and Weaver. Parish Clerk. 3 Members of the Public.

Open Forum:

- Steve Armitage advised that he has, on behalf of the Parish Council, renewed the Parish Council's Web Site Domain Address at a cost of £6. He will add the cost on to the next Invoice relating to Village Newsletter Printing.
- Steve Armitage commented that future editions of the Village Newsletter will include items on notable buildings within Tiverton and Tilstone Fearnall - the January 2008 edition will focus on the Chapel. The Parish Council welcomed the inclusion of these articles and wished to further encourage local residents to become involved in the submission of articles of local interest.
- Cllr. Mike Jones advised the Parish Council that Chester City Council will shortly be writing out seeking input into the formulation of the new Local Plan. He encouraged the Parish Council to take part fully in the consultation process as local views will be taken into consideration when the Plan is being drawn together.
- Cllr. Weaver advised that Conservation Areas will shortly be reviewed and strongly recommended that the Parish Council works with Chester City Council throughout the review process.
- Mr and Mrs Hulher of Hafod, Huxley Lane, Tiverton made representations regarding a Planning Application for Hilly Bank, Huxley Lane, Tiverton – see comments under Planning Applications.

1. Apologies for Absence:

None.

2. Declarations of Interest:

There were no Declarations of Interest made.

3. Minutes of the Meeting Held on Tuesday 20 November 2007:

The Minutes were unanimously approved (Proposed by Cllr. Evans. Seconded by Cllr. Wright) and signed by the Chairman as a true record.

4. Matters Arising:

- a) Parish Plan** – The Parish Clerk advised that Angela Loftus at Chester City Council has written to confirm her willingness to meet with the Parish Plan Working Group with a view to aiding the progression of various issues.

- b) Damage to Lay-By Fences/Warning Signs for High Vehicles** – As requested the Parish Clerk wrote to Jamie Barron at Cheshire County Council seeking a timeline for the proposed work. However, events were overtaken in December when the recently repaired fencing was again demolished by a Heavy Goods Vehicle. Cllr. Turner contacted Jamie Barron direct to advise of the new damage. Photos were also sent to Helena Crawford at Cheshire County Council. As yet there has been no response from either Jamie Barron or Helena Crawford. One of the missing Low Bridge Warning Signs has been replaced. **Action Point 1 – Cllr. Turner to provide an update at the next Parish Council Meeting.**
- c) Conversion of Outbuilding at Hilly Bank, Huxley Lane** – Cllr. Cheshire advised that Brian Hughes at Chester City Council has written to clarify the position. As the garage conversion is classed as “incidental”, i.e. adding to existing accommodation for the present occupants as opposed to creating a second dwelling, Planning Permission is not required. However, should, at a future point in time, the occupants look to sell the garage conversion as a separate entity, or let it out to a third party, then Retrospective Planning Permission will have to be sought.
- d) Kissing Gate Project for Public Rights of Way** – Cllr. Cheshire advised that the survey has been completed and landowners approached for permission to erect the gates. Cheshire County Council has confirmed that up to 15 Gates are available for the Parish Council. Whilst the Gates are provided free of charge, installation costs of £60/80 per gate (dependent on the size/type) have to be borne by the Parish Council. It was unanimously agreed (Proposed by Cllr. Turner. Seconded by Cllr. Wright) to cover these costs from Council Reserves. **Action Point 2 – Cllr. Cheshire to provide an update at the next Parish Council Meeting.**
- e) Community Pride Awards** – Cllr. Turner advised that Cheshire Community Council have responded to his letter regarding the judging criteria and the failure to include various local amenities in their evaluation. The shortfalls in the marking system were acknowledged, as was the error in not awarding points for both Village Halls and the War Memorial. A revised marking system is currently being considered for this years’ competition.
- f) Strategic Environmental Assessment of Cheshire’s Joint Municipal Waste Management Strategy** – The Consultation Documents have been circulated amongst Councillors since the last Parish Council Meeting. No action required.
- g) Churchyard Grant for St Judes** – Cllr. Povall advised that she is continuing to liaise with Simon Lammond at Chester City Council

regarding the availability of Grants in 2008. **Action Point 3 – Cllr. Povall to provide an update at the next Parish Council Meeting.**

- h) Parish Council Notice Board** – The Parish Clerk advised that Messrs. Inprint of Crewe have given a verbal quotation of £32 + VAT (max) for each sign (“Parish Council Notices” and “Church Notices”). Lettering to be Times New Roman in Black print. It was agreed to accept this Quotation. **Action Point 4 – Parish Clerk to instruct Inprint to proceed to Proof Stage.**

5. Homewatch and Police Report:

No updating Report was provided for this meeting.

6. Planning Applications/Issues:

07/02399/FUL – Extension and Improvements to Existing Café, forming A1 Shop Unit. Lock Gate Café, Whitchurch Road, Tiverton. Mr Rowlands. No objections.

07/02325/FUL – First Floor Extension and Detached Garage. Hilly Bank, Huxley Lane, Tiverton. Mr and Mrs Cameron. Initial inspection of the Plans reveals a number concerns relating to possible detrimental effects on the neighbouring property, “Hafod”. These include an erosion of privacy (an unscreened balcony is included in the plans for the first floor extension) and a reduction in natural light sources. It is also felt that the resultant, extended property would be out of keeping with neighbouring properties in terms of size. These concerns are mirrored by the occupants of “Hafod”, Mr and Mrs Hulhah. They also have concerns over possible increased vehicle activity and noise during the construction phase. **Action Point 5 – Cllr. Evans to write to Chester City Council with the Parish Council’s views.** Cllr. Mike Jones confirmed that he would seek to become involved in the review process, including speaking with the Planning Board. Cllr. Evans advised that the Inspector hearing Mr Houghton’s Appeal against the Enforcement Notice visited Moss Lane in early January. The Inspectors’ Final Judgment is anticipated late January/early February 2008.

7. Correspondence:

- a) Letter dated 18 December 2007 from Cheshire County Council seeking the Parish Council’s views on an Application for a Tree Felling Licence by the Forestry Commission with regards to Beeston Castle. This letter was circulated amongst Parish Councillors and a reply subsequently sent to Cheshire County Council, advising that the Parish Council has no objections to the Licence being Granted.
- b) E-mail dated 2 January 2008 from Lyn Raynor at Cheshire County Council, including a Parish Planning questionnaire for completion by the Parish Plan Working Group. **Action Point 6 – Parish Clerk to retain until the proposed meeting of the Parish Plan Working Group and Angela Loftus.**
- c) Chester City Council Community Safety Warden Annual Report 2006.
- d) Cheshire Matters Journal dated December 2007.
- e) Cheshire Police Authority – Agenda for Chester Area Meeting on 15 January 2008, accompanied by various Feedback Reports and Notices.

- f) Letter from Cheshire Police Authority confirming dates of Area Meetings in 2008.
- g) Letter dated 13 December 2007 from Vale Royal Borough Council confirming that the previously circulated Supplementary Planning Documents and Sustainability Appraisals relating to Affordable Housing, Managing Housing Land Supply, Developer Contributions, Landscape Sensitivity and Wind Turbine Development were Adopted on 27 September 2007.
- h) Letter from Chester City Council dated 10 January 2008 confirming Adoption of the City Council's Corporate Plan for 2008-2011.
- i) Notice of Rural South Area Committee meeting at Poulton and Pulford Village Hall on Wednesday 31 January 2008. **Action Point 7 – Cllr. Povall to attend if available.**
- j) Various Letters and E-mails relating to Local Government Re-organisation in Cheshire.
Action Point 8 – Parish Clerk to circulate all of the above items.

8. **Financial Report:**

The Financial Report dated 15 January 2008 was unanimously accepted (proposed by Cllr. Evans. Seconded by Cllr. Povall). The Parish Council currently has a Bank Balance of £5,740.19 credit. Following unanimous acceptance of the Budget for 2008/9 (Proposed by Cllr. Cheshire. Seconded by Cllr. Turner) it was agreed to set the 2008/9 Precept at £2,650. **Action Point 9 – Parish Clerk to confirm Precept figure in writing to Chester City Council.**

9. **Accounts For Payment:**

The following payments were unanimously approved (Proposed by Cllr. Cheshire. Seconded by Cllr. Evans):-

H Withe (January and February 2008 salaries) - £168.00 per month, less Income Tax.

P Sanders (January and February 2008 salaries) - £107.04 per month, less Income Tax.

P Sanders (Expenses) - £28.62.

10. **Any Other Business:**

- Cllr. Cheshire advised that the work currently being carried out to the Pond at the end of Pudding Lane, Tiverton is solely remedial and is aimed at tidying up the area and improving drainage in the vicinity. A number of local residents had voiced concern about the work to Cllr. Povall, particularly as Pudding Lane regularly floods following heavy rainfall. The current work may help to reduce the problem.
- The dumping of new items of clothing in the Lay By adjacent to the A49 continues. Discussions are ongoing with Barry Davies at Chester City Council to introduce some measure of camera surveillance with a view to identifying the culprits. **Action Point 10 – Cllr. Cheshire to provide an update at the next Parish Council Meeting.**

11. Date and Time of Next Meeting:

Tuesday 18 March 2008 at Tiverton Village Hall, commencing at 7.30pm.

The Meeting closed at 9.18pm.