

TIVERTON & TILSTONE FEARNALL

PARISH COUNCIL

Minutes of a meeting of Tiverton & Tilstone Fearnall Parish Council held on Tuesday 11th July 2017 at 7.30 pm in Tiverton Village Hall.

Present:

Councillor Mould (in the Chair)

Cllrs Ibbotson, Cheshire Hocknell Sharma Turner and Vimalachandran

Open Forum

It was pointed out that the latest minutes had not been posted on the website. The Clerk apologised and said she would send them over as soon as possible.

There was a request for further kerbing on Huxley Lane. This had been raised some years ago and refused by Highways. Therefore if it was refused again it was requested that the white lines edging some of the parishes roads be extended along Huxley Lane.

There was a request for edging of the footpath in Townfield Lane as it was becoming very overgrown

1) 16/17/18 – Discussion with PC / PCSO re Local Issues

Both the PC and PCSO had sent their apologies so no representative from Cheshire Constabulary was at the meeting

2) 17/17/18 – Apologies for Absence

Apologies for absence were received from Cllr Thomson

3) 18/17/18 – Declarations of Interest

Cllr Mould declared a Disclosable Pecuniary Interest on Agenda Item 6 17/02202/CAT as he is the applicant.

Cllr Vimalachandran declared a Disclosable Pecuniary Interest in Agenda Item 6 17/01976/OUT as she is a close neighbour.

4) 19/17/18 – Minutes

The minutes of the Annual Parish Council meeting and the Parish Council meeting held on Tuesday 9th May 2017 were unanimously agreed to be a true record and were signed by the Chairman

5) 20/17/18 – Matters Arising Other Than Covered on This Agenda

Highways Matters – The Clerk had reported the damaged road sign on Crib Lane to Highways

Broadband in the Parish – Nothing to report.

6) 21/17/18 – Planning

The Planning Committee had met on 6th and 21st June and the following planning applications were discussed:

17/01976/OUT – Ashcroft, Nantwich Road, Tiverton – Demolition of Existing Bungalow and Erection of a new Dwelling with Attached Garage. No objections were raised

17/02036/FUL - Tiverton Cottage, Huxley Lane, Tiverton – Extensive Refurbishment and Alterations to Existing Dwelling, Groom's Cottage, Stable Block and Garages No objections were raised

17/02555/FUL – Vale Mount, Vale Road, Tilstone Fearnall – Single Storey Extension

No objections were raised

17/02585/FUL – 2 Mill Cottages, Tilstone Bank Road, Tilstone Fearnall – Single Storey Extension

No objections were raised

17/01408/FUL – Braeside, Whitchurch Road, Beeston Brook – Extension to Existing Dwelling with new Replacement Garage. (Revised Submission)

After a further phone call from the owner of a neighbouring property regarding the increase in height of the proposed new dwelling and the location of the septic tank, Planning Department explained that the increased height was because they had required a pitched roof instead of the original flat one and that the sewage arrangements would be checked as a matter of routine.

It was decided to send the following response to the Planning Department and that the neighbours would be contacted about their concerns.

“The Parish Council has received further complaints from the owners of surrounding properties with reference to the amended application. The complaints relate to the increased height of the new extension which it is understood was at the instigation of yourselves in place of the previous flat roof, and also to the lack of feed-back from yourselves to the various supplicants and the alleged lack of a site visit. The Parish Council also understands that this application is no longer being “called-in”, so Cllr Jones seems to be satisfied by the removal of the garage from the front of the house on your advice.

The Parish Council does not see any legitimate planning reasons for objecting to this revised application, despite the various complaints from neighbours who clearly have a real sense of grievance”.

Resolved that all the above comments were unanimously approved

Decision Notice

Since submitting the above comments the Braeside planning application had been **approved** by Cheshire West and Chester Council

Planning Committee

It was agreed that the planning committee for the forthcoming year be Cllrs Ibbotson, Hocknell, Mould and Thomson and that Cllr Cheshire be “co-opted” for any applications that require comment from the Neighbourhood Plan.

7) 22/17/18 – Neighbourhood Plan

Cllr Cheshire reported that the Examiners Report had been received and was good. The Examiner had made 12 comments and modifications and these had been completed. The Plan had now been approved for Referendum and this would take place on Thursday 21st September.

8) 23/17/18 – Highways

Several items were brought to the Council’s attention, namely:

Further kerbing or white lining of Huxley Lane.

Damage to property on Huxley Lane

Top dressing of Crib Lane and the sign which had not been repaired

A damaged drain near Sunnyside Farm

Cleaning and cutting back of overgrowth on footpaths particularly in Townfield Lane and along the A49 and A51.

Action Point 1 – Clerk to report all the above to Cheshire West Highways Department

9) 24/17/18 – Correspondence

Items of note had been circulated. There were no responses required

10) 25/17/18 – Financial Report and Accounts for Payment

Bank Balances:

Bank Account Balances at **30th April 2017:**

Business Reserve Account – £1,606.46

This includes 1 pence interest

Current Account – £4314.29

Bank Account Balances at **31st May 2017**

Business Reserve Account – £1606.47

This includes 1 pence interest

Current Account – £4021.06

This includes £299.07 VAT refund from HMRC

Cheques paid in **May**

C Weaver	Clerk's Salary March	£151.10
C Weaver	Clerk's Salary for April	£151.10
C Weaver	Clerk's Expenses Mar/Apr	£18.00
ChALC	Membership Fee 2017/18	£142.10
ChALC	Clerk Audit & Transparency Training	£60.00
Cheshire Community Action	Membership Fee 2017/18	£20.00
St Jude's Parish Church	Churchyard Maintenance Grant	£250.00

Bank Account Balances at **30th June 2017:**

Business Reserve Account – £1606.48

This includes 1 pence interest

Current Account- £3771.06

There were no cheques paid in June

Budget Figures

Cllrs reviewed the Budget to the end of June and agreed the figures.

Cheques for Payment in **July** were as follows:

Mrs C Weaver	Clerk's Salary May & June	£310.30 *inc £2.70 owing from April
ChALC	Councillor Training	£35.00
Probyn Limited	Internal Audit	£30.00
G Ibbotson	3 x Newsletters	£75.48
Information Commissioner	Data Protection Reg	£35.00

Resolved: that the above accounts be paid

Update on Audit and Annual Governance Statement

Following the last meeting the Accounts had gone to the Internal Auditor and been checked.

The relevant Audit sheets and Balance sheet are now on website for 30 working days from 30th June to 11th August which includes statutory 10 working days of July.

A letter explaining the variances in the figures has been done and the Audit statements are now ready to submit to BDO before the deadline of 17th July

11) 26/17/18 - Reports from Councillors and the Parish Clerk

Operation Shield: The Clerk reported that she was in the process of completing and submitting a Members Grant Application to Cheshire West and Chester Council for £500 towards the cost of Operation Shield.

12) 27/17/18 - Transparency Code

The Clerk reported that she and the Chairman has completed and submitted a Transparency Fund Application to ChALC. This was to purchase a laptop and printer/scanner and to pay a contribution to the Broadband connection.

It had also been ascertained that a further application could be made for website set-up and training for the Clerk to populate it once these costs had been gathered.

Action Point 2: A working group of Cllrs Mould, Sharma and the Clerk would consider IT requirements and website provision.

Governance Review: This is on-going

13) 28/17/18 – Asset Maintenance Plan

Cllr Mould had requested a copy of the Parish Council's Asset Register. He had inspected the assets and felt that a maintenance plan was required in terms of:

Millennium Green bench and noticeboard

Vegetation around Millennium Green needs cutting back

Fencing around the grassed area by the A49 / Huxley Lane junction is damaged in parts and needs replacing.

Fence posts around the green with the Chestnut Tree are broken and need replacing

Noticeboard in Tilstone Fearnall

It was agreed to get a quote from Richard Reeves fencing for the fence posts around the Chestnut Tree green.

Former Cllr Byrd will be asked if he is aware of anyone who will have a look at the Tilstone Fearnall notice board.

A working party of Cllrs will look at the other items

Cllr Cheshire pointed out that the fencing around the A49/Huxley Lane lay-bys is Highways responsibility

Action Point 3: Clerk to add this to the list of items to report to Highways

14) 29/17/18 - Date and Time of Next Meeting

The next meeting will take place on Tuesday 12th September at 7.30 at Tiverton Village Hall.

Following Parish Council meetings will take place on:

Tuesday 14th November

Tuesday 9th January 2018

Tuesday 13th March 2018

Tuesday 8th May 2018

Tuesday 10th July 2018

There being no further business the Chairman closed the meeting at 8.40 pm.