

TIVERTON AND TILSTONE FEARNALL

PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 8 September 2015 at Tiverton Village Hall, commencing at 7.30pm.

Present: Parish Councillors Ibbotson (Chairman), Mould (Vice Chairman), Byrd, Cheshire, Hocknell and Thompson. CWAC Cllr. Jones. Parish Clerk. 2 members of the public.

1. Open Forum: Roger Blake commented that the requested clearance work on Townfield Lane Footpath has not yet been undertaken – the Parish Clerk confirmed that CWAC have the work scheduled, albeit with no clear timescale given. Mr Blake commented that the Footpath to the east of Birch Heath is also becoming overgrown. **Action Point 1 – Parish Clerk to raise the matter with the Footpaths Officer at CWAC.**

Steve Armitage commented that Janice Farrell has funded some gardening work near to the Millennium Bench on the Village Green, total cost £25. He asked whether the Parish Council would consider refunding the amount to Mrs Farrell – this was unanimously agreed. **Action Point 2 – Parish Clerk to process the payment.**

Steve Armitage thanked the Parish Council for agreeing to take on production of the Village Newsletter after the next edition. In response Cllr. Ibbotson thanked Mr Armitage for his input with the Newsletter over many years. Distribution arrangements will be reviewed when the next Newsletter is ready for delivery.

2. Apologies for Absence and Declarations of Interest:

Cllr. Turner.

Cllr. Ibbotson declared an interest in the water pipeline issues on Huxley Lane.

3. Minutes of the Meeting held on 14 July 2015:

Were unanimously approved (Proposed by Cllr. Cheshire. Seconded by Cllr. Mould) and signed by the Chairman as a true record.

4. Matters Arising, other than covered elsewhere on the Agenda:

Numbering of Properties on Huxley Lane – CWAC have advised that if 66% of residents sign a petition to introduce house numbering they will give the matter consideration. It is for the Parish Council to raise the petition. After discussion it was decided not to take matters forward. However, it was agreed to approach CWAC to see if smaller Post Code Groupings could be brought into place to aid delivery drivers

in identifying properties. **Action Point 3 – Parish Clerk to approach the Street Name and Numbering Officer at CWAC.**

Litter Levels Around the Village – it is felt that this issue is now more fully under control.

Water Supply Issues on Huxley Lane –United Utilities have written to residents on Huxley Lane advising that they are installing a Pressure Relief Valve (adjacent to Fountainhead Cottage) in an effort to address supply issues.

Additionally, CWAC Highways are still looking into Drainage Leaks in the vicinity of Rose Cottage, Huxley Lane and are currently liaising with residents in an effort to identify the source of the sewage.

Camping at Brassey Green Chapel – Cllr. Ibbotson gave an update. As the Chapel Grounds have been in use as a Camp Site for over 10 years an established Right of Use has been created. It is now a question of whether campers create a noise concern for local residents. The situation will be monitored by the residents, with any concerns reported to CWAC Planning Enforcement.

Data Protection Issues – the Parish Council is now a Registered Data Controller. The latest advice from the ICO is that Councillors can use their private e-mail addresses for Parish Council business, subject to password controls being in place to ensure that third parties cannot access data. They must also register as Data Controllers with the ICO if they hold data relating to individuals with whom they come into contact in their role as a Councillor. It was agreed to take no further action at this point in time.

5. Defibrillator Location:

The Parish Clerk confirmed that a Defibrillator has been ordered from the British Heart Foundation. The total cost, £1,300 – to cover machine, secure outdoor housing box and installation - has been covered by Grants from CWAC Cllr. Mike Jones, the British Heart Foundation and Deeside Hockey Club to whom the Parish Council is most grateful.

It was agreed that the best location for the Defibrillator would be at the Village Hall entrance area. Cllr. Thompson will liaise with the Village Hall Management Committee over siting, installation and ongoing maintenance procedures/operating costs. **Action Point 4 – Cllr. Thompson to provide an update at the next Parish Council Meeting.**

6. Planning Issues:

- i). 15/03057/FUL – polytunnels for sheep – Brook Bank Farm. No objections.
- ii). 15/03322/FUL – single storey extension – Laurel bank. No objections.
- iii). 15/02839/CAT – felling of various trees – Rose Cottage, Mill Lane. Application Permitted.
- iv). 15/02507/CAT – felling of Conifer Tree and replacing with a Magnolia Stellata – Ivy Cottage, Huxley Lane. Application Permitted.
- v). 15/02359/FUL – extension of dwelling to create first floor accommodation and new detached garage – Fairhaven, Huxley Lane. Application Permitted.

CWAC Planning Enforcement have been asked to review what appears to be the building of a domestic property within a Barn on Huxley Lane. Further advices are awaited.

7. Neighbourhood Plan Update:

Cllr. Cheshire advised that he and the Parish Clerk met with Richard Thrush (RT) of Cheshire Community Action (CCA) on 19 August 2015. RT has made a number of changes to the Vision and Objectives Wordings and has produced a revised Contents List. It is felt that some minor amendments now need making to the Policy Statements, which will then be incorporated into the Draft Plan Document. Cllr. Cheshire, the Parish Clerk and RT will meet again towards late September/early October to review progress. The intention remains to have a Draft Neighbourhood Plan available for scrutiny by all households before the end of the year. **Action Point 5 – Cllr Cheshire/Parish Clerk to provide an update at the next Parish Council Meeting.**

8. Correspondence Received Requiring Discussion:

- a). E-mail dated 21 July 2015 from BDO LLP seeking an explanation as to why year end Cash Reserves appear high in relation to annual income. An explanation was provided by return by the Parish Clerk – balance included an element of unspent Neighbourhood Plant Grant Monies, £3,293, since repaid.
- b). RSPB Meeting Posters for Autumn 2015. To be placed on Notice Boards.
- c). E-mail dated 2 September 2015 from ChALC re Funding Lines in respect of compliance with new Transparency Regulations. No action required.
- d). Clerks and Councils Direct Journal – September 2015 issue.

9. Financial Report and Accounts for Payment

The Financial Report dated 8 September 2015 was unanimously approved. (Proposed by Cllr. Ibbotson. Seconded by Cllr. Mould).

The Parish Council currently has cash balances totalling £9,433.16 Credit, of which £3,104.53 is held on Deposit Account. £4,714.00 is ring-fenced for Neighbourhood Plan expenditure.

Audit Certificate has been received back from BDO LLP with no comments added.

Payments Approved:-

Phil Sanders – Clerks' Gross Salary - £124.16 for September and October 2015.

Phil Sanders – Clerk's Expenses - £24.48

Janice Farrell – Bench Refurbishment Costs - £25.00

CCA – Neighbourhood Plan Support - £900.00

Retrospective Payments Approved:-

Came and Company – Annual Insurance Premium - £379.73

British Heart Foundation – Defibrillator Purchase - £400.00

Action Point 6 – Parish Clerk to process payments and update records.

10. Reports from Councillors and the Parish Clerk:

Cllr. Mould advised that the new Notice Board is due to be delivered in the next 7/10 days.

Cllr. Mould advised that, along with Cllr. Thompson, he attended a recent Presentation Evening hosted by the Crime and Police Commissioner. This meeting helped to set out the new community policing structures across Cheshire. These are designed to have more Police/PCSOs in the community and to be more locally focused. The Parish is now policed by Officers from the Chester Station.

Cllr. Byrd commented that items of recycling are often to be found at the roadside as the flaps on the sides of the collecting wagon are not always closed. CWAC Cllr. Jones will pass on the comments.

Cllr. Byrd noted that a number of residents were concerned about traffic speed on the A51 through Tilstone Fearnall – the current speed limit is 60mph. It was agreed that, once the new PCSO is in post, ongoing speed monitoring will be requested.

Cllr. Cheshire commented that a small number of grids were not cleared following the recent visit by a Gulley Emptying Wagon. These are on the northern side of the A49 Turning Circle (bordering the properties on the left hand side) and opposite Sunnyside Farm. **Action Point 7 – Parish Clerk to take forward with CWAC Highways.**

11. Agree Date & Time of Next Meeting:

Tuesday 10 November 2015 at Tiverton Village Hall, commencing at 7.30pm.

There being no further business the Meeting closed at 9.02pm.