

# TIVERTON AND TILSTONE FEARNALL

## PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 8 July 2014 at Tiverton Village Hall, commencing at 7.30pm.

**Present:** Parish Councillors Ibbotson (Chairman), Cheshire (Vice Chairman), Farrall, Byrd, Mould, Wright and Turner. Parish Clerk. 2 members of the Public.

**Open Forum:** Steve Armitage commented that the recently approved new driveway to 2 Townfield Lane has not been aligned as per the confirmed plans. CWAC Planning is aware of the issue and has confirmed that it has asked the Applicant to cease any further work and to submit a new Planning Application.

Mr Armitage also advised that, following delivery of the latest Village Newsletter, Jean Toyn has received expressions of support for the return of the “Village Day” in 2015.

**1. Apologies for Absence:** Cllr. Hocknell (work commitments). CWAC Cllr. Mike Jones.

**2. Declarations of Interest:** Cllr. Ibbotson Declared an Interest in the Brassey Green Baptist Church issue (land hire) covered in Section 10. His private property borders the land in question.

**3. Minutes of the Meeting held on 13 May 2014:-** Were unanimously approved (Proposed by Cllr. Cheshire. Seconded by Cllr. Mould) and signed by the Chairman as a true record.

**4. Matters Arising:** Advertising Signs at The Gables, Whitchurch Road – the issue has again be raised with CWAC (Cllr. Jones copied in). To date no response has been received in spite of Cllr. Jones confirmation that he will discuss personally with CWAC Planning Enforcement. **Action Point 1 – Parish Clerk to seek a further update from CWAC Cllr. Jones.**

**5. Neighbourhood Plan Update:** Cllr. Cheshire provided an updating Report. The Working Groups have now largely completed work on their various sections of the Plan. The outstanding sections – Community, Safety and Security, Roads and Traffic - are to be submitted to the Parish Clerk in the next few days with a view to creating a full first draft of the Plan. A Meeting of Section Leaders will then be arranged to agree the format of the finalised Plan Document. This will then be referred to a Planning

Consultant before submission to CWAC Spatial Planning for an initial overview.  
**Action Point 2 – Parish Clerk and Cllr. Cheshire to take matters forward and provide an update at the next Parish Council Meeting.**

**6. Planning Applications:** 14/02100/FUL – Daisy Cottage, Huxley Lane – Single storey rear extension. No objections.  
14/02199/FUL – Tiverton Hall Cottage, Huxley Lane – Single storey orangery extension to rear. No objections.  
14/02253/TPO – Sequoia, Gardenhurst – Crown and reduce a mature Oak Tree. Not referred to the Parish Council. Decision pending.  
14/02046/DIS – 2 Townfield Lane – Discharge of Condition 3 re 13/04715/FUL. Application Permitted.  
14/01761/CAT – Tiverton Lodge, Huxley Lane – Reduce Crown of Copper Beeches. Not referred to the Parish Council. Application Permitted.  
14/01571/OUT – Land at Corner of Nantwich Road, Tilstone Bank – 2 storey detached house and access off existing courtyard. Application Refused.

**7. Notice Board and Updated Web Site Provision:** Cllr. Mould outlined various options for a new wooden Parish Council Notice Board. The preferred Board would cost c. £1k to procure and install, which it was felt was too high. Further enquiries will be made of Local Joiners who may be able to provide a bespoke Board at lower cost.  
**Action Point 3 – Cllr. Mould to provide an update at the next Parish Council Meeting.**

Steve Armitage (invited to speak by the Chairman) suggested that, with recent Virus issues now apparently solved, the Parish Council continues with the existing Web Site design for the time being. This was agreed, acknowledging that Site Traffic is minimal. The commitment to continue providing information via electronic media was re-affirmed.

## **8. Correspondence:**

- a). Various e-mails from Cheshire West and Chester Council. E-mailed to Cllrs. on receipt and actioned as appropriate.
- b). Various e-mails from ChALC. E-mailed to Cllrs. on receipt and actioned as appropriate.
- c). Clerks and Councils Journal dated July 2014. Noted.
- d). E-mail from Cheshire Community Action giving advance notice of a Connecting Communities Event on 4 September 2014. More details to follow.
- e). Notice of Final recommendations for the Community Governance Review of Beeston Parish. Noted.

After debate it was agreed that Cllr. Ibbotson should contact the Chairman of Beeston Parish Council to informally enquire whether Beeston Parish Council has any specific views on the possible merger of the two Councils. If there is any appetite for such discussions then a Joint Parish Council Meeting will be arranged for

September/October. **Action Point 4 – Cllr. Ibbotson to advise the Parish Clerk of outcome of discussion with Beeston PC Chairman.**

### **9. Financial Report and Accounts for Payment**

The Financial Report dated 8 July 2014 was unanimously approved. (Proposed by Cllr. Ibbotson. Seconded by Cllr. Cheshire).

The Parish Council currently has cash balances totalling £10,467.07 Credit, of which £3,102.72 is held on Deposit Account. There are no issues of concern as regards budget targets being met. £5,341.50 is ring-fenced for Neighbourhood Plan activity.

Accounts for Payment:-

Phil Sanders – Clerks’ Gross Salary - £117.12, for both July and August 2014.

Phil Sanders – Clerks’ Expenses - £40.50.

Retrospective Accounts for Payment:-

P Hurst – Internal Audit Fee - £30.00

Armitage Systems – Newsletter Printing - £26.04

The Parish Clerk confirmed that the completed Annual Audit Certificate was forwarded to BDO LLP in mid-June. There are no outstanding queries following the Internal Audit.

A Form was completed applying for Bank Interest to be paid Gross. **Action Point 5 – Parish Clerk to submit the Form to the Bank.**

**10. Any Other Business:** Cllr. Ibbotson referred to the hiring out of land adjacent to Brassey Green Baptist Church for overnight camping and general event hire. The matter has come into focus as the instances appear to be increasing, with excessive late night noise often a feature. Initially Cllr. Ibbotson will contact the Church Officials to ascertain the guidelines for hire, i.e. number of permitted days per annum; limits on numbers attending; noise restrictions etc. If felt appropriate the matter can then be referred to CWAC Planning for further guidance. **Action Point 6 – Cllr. Ibbotson to advise the Parish Clerk of outcome of discussion with Church Officials.**

Cllr. Mould advised that he recently attended a CWAC run Community Resilience Workshop. This gave guidance of the production of a “Community Emergency Event Plan”. Based on the information provided at the Workshop he will develop the Plan in the coming months.

Cllr. Cheshire advised the Meeting of the theft of lead flashing from a nearby property earlier in the week.

**11. Date & Time of Next Meeting:** Tuesday 9 September 2014 at Tiverton Village Hall, commencing at 7.30pm.  
There being no further business the Meeting closed at 8.42pm.