

TIVERTON AND TILSTONE FEARNALL

PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 19 November 2013 at Tiverton Village Hall, commencing at 7.30pm.

Present: Parish Councillors Ibbotson (Chairman), Cheshire, Turner, Mould and Byrd. Parish Clerk. 6 members of the Public.

Open Forum: Geoff Molyneux and Chris Moore, representing Tiverton Bridge Club, expressed concerns over the recent addition of Double Yellow Lines (DYLs) along the length of the turning circle off the A49/Huxley Lane – it is making parking virtually impossible for Village Hall visitors. The rationale behind the placement of the lines was outlined by Cllrs. Ibbotson and Cheshire. It was agreed to approach CWAC Highways to enquire whether the DYLs on the lower, southern section of the turning circle could be removed, with lined parking bays added at 60° to the road. **Action Point 1 – the Parish Clerk will liaise with CWAC Highways.**

Steve Armitage asked whether the Parish Council could advise its' preferred Meeting time as this will help with Village Hall Diary Management. This was confirmed as the second Tuesday in each month.

Roger Blake drew attention to ongoing problems regarding the road surface, lack of kerbing and drainage adjacent to his property on Huxley Lane. Vibration when large vehicles pass by on the road is also a concern. It was agreed to again write to CWAC highways outlining these issues. **Action Point 2 – the Parish Clerk and Chairman to draft a letter for sending on to CWAC Highways.**

Louise Law enquired whether the Parish Council had been advised of a new Planning Application in respect of a new access route to 2 Townfield Lane. It has not. See further comments under Planning Applications/Issues.

Cllr. Peter Howson, Chairman of Alpraham Parish Council, outlined plans to create a large storage/transport depot on the former Wardle Airfield Site. The primary concern is the likely uplift in commercial vehicle traffic, on top of already high levels. He asked that the Parish Council write to the Highways Agency and CWAC asking that every effort be made, including new signage, to route through HGV traffic along the Motorway Network (the designated strategic route) rather than the A51/A49. It was agreed that the Parish Council would support this request. **Action Point 3 – the Parish Clerk will draft suitable letters to the Highways Agency and CWAC Highways.**

1. Apologies for Absence and to welcome Cllr. Mould: Apologies were received from Cllrs. Farrall, Hocknell and Wright.

Cllr. Ibbotson welcomed Cllr. Ray Mould to the Parish Council as a Co-Opted Member. The Parish Clerk confirmed that all appropriate paperwork has been completed.

2. Declarations of Interest: None.

3. Minutes of the Meeting held on 10 September 2013:- Were unanimously approved (Proposed by Cllr. Byrd. Seconded by Cllr. Turner) and signed by the Chairman as a true record.

4. Matters Arising: Fence Panels on Public Footpath adjacent to Cedar Bank – a further check is to be undertaken prior to the next Parish Council Meeting.

Advertising Signs at The Gables, Whitchurch Road – these were again reported to CWAC Planning Enforcement following the last Parish Council Meeting. The signs are still in place. **Action Point 4 – the Parish Clerk will again refer the matter to CWAC Planning.**

Land at Beeston Tank Storage Area – Cllr. Cheshire advised that CWAC have issued an Enforcement Notice preventing any further work on the site. The Notice also requires the Contractor to confirm how the land is to be restored to its' former aspect.

5. Beeston, Tiverton and Tilstone Fearnall Neighbourhood Plan: Cllr. Cheshire provided an updating Report. The Survey document received 134 responses which have been processed – each Parish Council is to review the feedback relevant to its' boundaries. The Neighbourhood Plan Working Group met on 6 November 2013 and agreed the following:-

- a. The Plan will be an update of the Tiverton Parish Plan, with relevant sections added for Beeston. The layout of the recently approved Tattenhall Neighbourhood Plan will also be taken into consideration.
- b. There are to be 5 specific topic groups. Development – co-ordinated by the Parish Clerk and a representative from Beeston PC; Roads and Traffic – co-ordinated by Cllr. Turner; Safety and Security – co-ordinated by Cllr. Mould; Community – co-ordinated by Steve Armitage; Environment – co-ordinated by a representative from Beeston PC.
- c. To stage a Presentation Evening for those villagers who have expressed an interest in helping to formulate the Neighbourhood Plan Document (NPD) – c. 35 people in total. Saturday 1 February 2013 has been earmarked, with a 6pm start at Tiverton Village Hall. A Buffet and Drinks will be arranged by Cllr. Farrall. The Parish Clerk and Cllr. Cheshire will create a Powerpoint Presentation to explain the Neighbourhood Plan Process and NPD Structure. Representatives from each PC will contact those people who have expressed an

interest in helping in early Jan 2014. Part of the evening will be dedicated to seeking volunteers for each of the Topic Groups.

Funding of £5,940 (90% of the full Grant) has been received from The Community Development Foundation (CDF) towards all costs incurred in producing the Neighbourhood Plan. The funds will be held by the Parish Council, duly ring-fenced to ensure accounting transparency.

The Parish Clerk has offered to act as Co-ordinator for the Project. A remuneration rate of £10 per hour was quoted. This was unanimously agreed (Proposed by Cllr. Cheshire. Seconded by Cllr. Ibbotson). Payments will be made by the Parish Council from the CDF funding referred to above. This element of Salary will be separated for accounting purposes.

6. Planning Applications/Issues:

13/04871/NMA - Sequoia 1 Gardenhurst Tiverton - Amendment to planning permission 13/03108/FUL (ground floor extension with storage over) to provide rooflight to North elevation to match rooflights in approved extension. No objections. Application subsequently permitted.

13/04803/OUT - Land Adjacent To Longley, Limes Lane – Outline Planning Application for residential development for the erection of a two storey detached agricultural dwelling . Details not yet to hand.

13/04802/DIS - Lock 12 Beeston Stone Lock Whitchurch Road – Discharge of condition 3 relating to application 13/03637/LBC. No objections. Details subsequently approved.

13/04715/FUL - 2 Townfield Lane – New access. No papers received by the Parish Council or adjacent property owners. **Action Point 5 – Parish Clerk to seek the appropriate paperwork from CWAC Planning.**

13/04716/DIS - 2 Newtown Cottage Lodge Lane - Discharge of condition 3 on planning permission 13/03434/FUL requiring details of materials. No objections.

13/04245/FUL - Tiverton Lodge Huxley Lane – Demolition of existing two storey outrigger and construction of two storey extension in same location. No objections. Objections by a neighbour were noted.

13/04115/FUL - Castleview Huxley Lane - Alterations to existing property to incorporate remainder of existing barn to provide additional living accommodation. Application permitted.

13/04773/CAT – 2 Mill Cottages, Tilstone Bank Road – Fell 8 Leylandii. No objections.

It was noted that the Parish Council has not been consulted on any Planning Applications relating to the Beeston Castle Hotel/Market site. **Action Point 6 – the Parish Clerk will liaise with CWAC Planning accordingly.**

7. Correspondence:

- a). Letter dated 14 October 2013 from The Sandstone Ridge Trust seeking support for its' activities. A positive response was sent on by the Parish Clerk.
- b). Notice from CWAC regarding a Community Resilience Table Top Exercise at Tattenhall on 6 November 2013. Cllr. Farrall attended.
- c). Clerks and Councils Direct November 2013.
- d). CWAC Annual Report 2012/13.
- e). CWAC Consultation Document – Proposed changes to home to school transport.

8. Financial Report and Accounts for Payment

The Financial Report dated 19 November 2013 was unanimously approved. (Proposed by Cllr. Cheshire. Seconded by Cllr. Turner).

The Parish Council currently has cash balances totalling £3,398.21 Credit, of which £3,101.80 is held on Deposit Account. There are no issues of concern as regards budget targets being met.

A Grant of £6,600 has been agreed by the Community Development Foundation towards Neighbourhood Planning Expenses.

The Parish Clerk will prepare the 2014/15 Budget in readiness for the January 2014 Parish Council Meeting.

Payments Approved:-

Phil Sanders – Clerks' Gross Salary - £114.85 for December 2013. Additionally, £120 Gross to be paid in respect of Neighbourhood Plan work (from CDF NP monies).

Phil Sanders – Clerks' Expenses - £19.60.

Tiverton Village Hall – Room Hire - £15.00

Retrospective Approval:-

Phil Sanders – Clerks' Gross Salary - £114.85 for November 2013.

RBL Poppy Appeal – Wreath/Donation - £35.00.

Action Point 7 – Parish Clerk to process the payments and update financial records.

Cllr. Byrd enquired whether the former payment to St Jude's Church for grass cutting could be resumed if the Grant from CWAC was now available. **Action**

Point 8 – Cllr. Cheshire will research the availability of CWAC funding.

9. Any Other Business

Cllr. Byrd advised that St Judes Church, Tilstone Fearnall is holding a Fayre on Saturday 30 November 2013.

Cllr. Cheshire commented on the growing practice of Memorial Flowers/Tributes being placed on the Village Green adjacent to the Bench. A number of residents have expressed concerns over the trend. After discussion of the pros and cons it

was felt that such activities were not appropriate and a suitable message will be included in the next Village Newsletter.

10. Date & Time of Next Meeting: Tuesday 14 January 2014 at Tiverton Village Hall, commencing at 7.30pm.

There being no further business the Meeting closed at 9.05pm.
