

TIVERTON AND TILSTONE FEARNALL

PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 10 September 2013 at Tiverton Village Hall, commencing at 7.30pm.

Present: Parish Councillors Ibbotson (Chairman), Farrall (Vice Chairman), Cheshire, Wright, Hocknell and Byrd. Parish Clerk. CWAC. 1 member of the Public.

Open Forum: No issues were raised.

1. Apologies for Absence: Cllr. Turner and CWAC Cllr. Jones.

2. Declaration of Pecuniary Interest: Cllr. Hocknell re Planning Application 13/03441. Cllr. Hocknell withdrew from the room whilst the matter was discussed.

3. Minutes of the Meeting held on 9 July 2013:- Were unanimously approved (Proposed by Cllr. Wright. Seconded by Cllr. Farrall) and signed by the Chairman as a true record.

4. Matters Arising: Fence Panels on Public Footpath adjacent to Cedar Bank – The Parish Clerk wrote to the Occupants asking for repairs to be undertaken to a number of loose panels. The Panels will be reviewed again prior to the next Parish Council Meeting. **Action Point 1 – Parish Clerk to raise the matter at the next Parish Council Meeting.**

Huxley Lane Turning Circle – CWAC have confirmed that the Double Yellow Lines have been set down as per the earlier proposals. However, there has been an objection to the one way scheme proposed. As a result CWAC have suggested that the scheme be held in abeyance until further notice. **Action Point 2 – Parish Clerk to confirm to CWAC Highways that the Parish Council supports the proposed course of action.**

Road Surface on Huxley Lane – whilst the fractured sewage pipe has now been repaired, no additional work has been completed on the remainder of the road surface. CWAC Highways have confirmed that the resurfacing of the road is planned, but cannot put any timescales on when it will be undertaken. **Action Point 3 – Cllr. Ibbotson and Parish Clerk to draft a further letter to CWAC Highways.**

Advertising Signs at The Gables, Whitchurch Road – these were reported to CWAC Planning Enforcement following the last Parish Council Meeting. As they are still in place a further note will be sent to CWAC. **Action Point 4 – Parish Clerk to send a further Report to CWAC Planning Enforcement.**

5. Village/Neighbourhood Plan: Cllr. Cheshire provided an updating Report. A Survey Document has recently been circulated to all households within the designated area. Closing date for responses is 30 September 2013. The Parish Clerk will process the replies. A Meeting of both Parish Councils will be arranged once the results have been tabulated. As to costs, an Application for Grant Funding will be submitted to CWAC once overall expenditure has been determined.

6. Planning Applications/Issues: 13/03301/CAT – Brocks Lea, Tilstone Bank Road, Tilstone Fearnall. Removal of hybrid Poplar. No objections.

13/03637/LBC – Lock 12, Beeston Stone Lock, Whitchurch Road, Tiverton.

Replacement of top end mitre lock gates from steel gate leaves and balance beams to planked/framed style. No objections.

13/03441/FUL – Sunnyside Farm, Huxley Lane, Tiverton. Extension to existing barn to provide dairy cubicles. No objections.

13/03108/FUL – Sequoia, 1 Gardenhurst, Tiverton. Ground floor extension with storage over. Permission Granted.

Notice of Appeal against Refusal of Planning Permission re 13/00099/REF – New dwelling and detached garage at Fairhaven, Huxley Lane, Tiverton. Representations to be made to the Planning Inspectorate before 15 October 2013. The Inspector will determine on the basis of written representations only. **Action Point 5 – Cllr.**

Ibbotson to forward a Letter of Objection to the Planning Inspector.

Beeston Castle Hotel/Wright Manley site – there have been no further developments to report.

The substantial earthmoving on land adjacent to Beeston Reclamation has now been halted following visits by CWAC Planning Enforcement, who have confirmed that Planning Permission is required before any further work is undertaken. It is understood that the site is earmarked for the development of an eco-friendly new domestic dwelling. Concerns were raised over the building of such a property in a designated area of environmental significance. It was agreed to write to CWAC Planning outlining these preliminary concerns. **Action Point 6 – Cllr. Ibbotson and Parish Clerk to draft a letter to CWAC Planning.**

7. Correspondence:

a). Notice of ChALC Annual Meeting at Winsford Fire Station on Thursday 24 October 2013, commencing at 7pm.

b). Details of 2014 ChALC Training Sessions for Councillors.

b). Clerks and Councils Direct September 2013.

8. Financial Report and Accounts for Payment

The Financial Report dated 10 September 2013 was unanimously approved. (Proposed by Cllr. Byrd. Seconded by Cllr. Farrall).

The Parish Council currently has cash balances totalling £3,989.09 Credit, of which £3,081.65 is held on Deposit Account. There are no issues of concern as regards budget targets being met.

The Annual Internal Audit was completed in July and the Return posted on to BDO LLP. It is understood that the Return is in order, with no further queries to address.

Accounts for Payment:-

Phil Sanders – Clerks’ Gross Salary - £113.37, for both September and October 2013.

Phil Sanders – Clerks’ Expenses - £216.65 (includes postage costs for NP Survey Return Envelopes).

Tarporley Hospital - Donation - £100.

Opal Club – Donation - £50.

Retrospective Approval:-

The Broker Network Ltd – Insurance Renewal - £396.60.

Action Point 7 – Parish Clerk to process the payments and update financial records.

9. Any Other Business

Cllr. Byrd advised that Alpraham Parish Council is seeking support in its’ campaign against the building of an Industrial Park at Wardle on the site of the former Airfield. It was agreed to invite members of Alpraham Parish Council to the November Parish Council Meeting to discuss the matter. **Action Point 8 – Cllr. Byrd to attend to the invite. Action Point 9 – Parish Clerk to include on the November Meeting Agenda.**

Cllr. Farrall confirmed that she will order a Wreath in readiness for the Remembrance Day Service.

10. Date & Time of Next Meeting: Tuesday 19 November 2013 at Tiverton Village Hall, commencing at 7.30pm.

There being no further business this part of the Meeting closed at 8.13pm.

SECTION B (Public and Press excluded).

11. Parish Council Vacancy

Parish Councillors met with the only Applicant for the Co-Option Vacancy – Mr Ray Mould of Ivy Cottage, Huxley Lane, Tiverton. After discussions the Parish Council unanimously agreed to invite Mr Mould to join the Parish Council as a Co-opted Member. The offer was accepted. **Action Point 10 – Parish Clerk to process the appropriate paperwork in readiness for the next Parish Council Meeting.**

12. Personnel Matters

It was agreed to increase the Parish Clerk's hourly pay rate from £8.747 ph to £9.009 ph with effect from 1 October 2013. Additionally, Back Pay (to 1 April 2013) of £6.24 was also approved. **Action Point 11 – Parish Clerk to implement the new Salary with effect from October 2013.**

There being no further business the Meeting closed at 8.42pm.