

# TIVERTON AND TILSTONE FEARNALL

## PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 14 May 2013 at Tiverton Village Hall, commencing at 7.30pm.

**Present:** Parish Councillors Ibbotson (Chairman), Cheshire (Vice Chairman), Farrall, Byrd and Turner. Parish Clerk. 2 members of the Public.

**Open Forum:** On behalf of Steve Armitage the Parish Clerk raised three issues:-

- a. Whilst the Footpath Notice Board has been repaired, a solution is still sought as to how to repair the lock or find an alternative means of securing the cabinet door. Cllr. Cheshire will liaise with Mr Armitage.
- b. Village Hall refurbishment will commence in June. Central Heating will be done first, followed by Kitchen work and new doors/windows. Noted. Cllr. Farrall confirmed that Funding is now in place.
- c. He has applied for Planning Permission relating to 1 Townfield Lane covering
  - i). Installation of a new window to the front and a Solar Panel on the roof. No extension or alterations to the exterior are planned, and
  - ii). the cutting down of two (fir and cherry) trees that are adjacent to power/telephone lines, along with a cherry tree that is growing close to the main drain from The Dale. Native trees are to be planted in a more suitable location within the property boundaries as replacements. Noted.

Roger Blake and Rex Kingsley raised issues regarding flooding in Huxley Lane and the poor state of the various road surfaces (Huxley Lane, Crib Lane and Pudding Lane). Whilst acknowledging that some resurfacing has recently taken place, the road surfaces remain poor with potholes and flooding prevalent. Additionally, there is a longstanding issue with a fractured/blocked sewage pipe, with raw waste regularly rising to the surface on Huxley Lane. It is understood that CWAC Highways and United Utilities are liaising on this latter issue. The Parish Council was asked to make further representations to CWAC Highways – a letter has already been sent and briefly acknowledged - to see if remedial action can be expedited. A further letter will be sent to CWAC seeking prompt action. **Action Point 1 – Parish Clerk to draft a letter to CWAC Highways for signature by Cllr. Ibbotson.**

**1. Apologies for Absence:** Cllrs. Hocknell and Wright. Steve Armitage.

**2. Declarations of Interest:** None.

**3. Election of Chairman and Vice Chairman:** Cllr. Ibbotson was re-elected as Chairman for the year 2013/14 (Proposed by Cllr. Byrd. Seconded by Cllr. Cheshire).

Cllr. Farrall was elected as Vice Chairman for the year 2013/14 (Proposed by Cllr. Ibbotson. Seconded by Cllr. Turner). Declarations of Acceptance of Office were duly signed.

**4. Minutes of the Meeting held on 12 March 2013:-** Were unanimously approved (Proposed by Cllr. Farrall. Seconded by Cllr. Turner) and signed by the Chairman as a true record.

**5. Matters Arising: Various Highways Issues** – Cllr. Turner has referred a number of issues to CWAC Highways – cleaning of village entry and overheight vehicle signs; reinstatement of pavement from Red Fox Junction to Huxley Lane (currently a hazard to pedestrians as the verges have not been trimmed and there is mud on the surface); several deep potholes on the A49. Discussions continue. **Action Point 2 – Cllr. Turner to provide an update at the next Parish Council Meeting.**

**6. Village/Neighbourhood Plan:** Cllr. Cheshire provided an updating Report. An Application to create a Neighbourhood Plan Area covering the Parishes of Beeston, Tilstone Fearnall and Tiverton has been submitted to CWAC Spatial Planning. This is currently out for Consultation – expiry date for responses is 23 May 2013. Once confirmation that the Area has been approved is received from CWAC a Household Survey will be finalised (by representatives from both Parish Councils) for distribution to all households across the three Civil Parishes. The expectation is that the Survey Forms will be delivered to all properties by the end of July 2013. This will represent the first major Public Consultation Exercise in the eventual formulation of the Plan. Funding is now available, up to £7k max, to help cover Neighbourhood Plan Expenditure – an Application will be submitted in due course. **Action Point 3 – Cllr. Cheshire/Parish Clerk to provide an update at the next Parish Council Meeting**

**7. Planning Applications:** 13/01991/CAT – Tree Felling (x3) – 1 Townfield Lane. No objections.

12/05051/FUL – Discharge of Condition 3 of Planning Permission – Field 73, Huxley Lane. No objections.

13/01517/FUL – Erection of new building and yard for camper van hire Company – Tiverton Hall Farm, Huxley Lane. No objections, but will highlight the fact that this is developing business in a rural location and that further building will be against the spirit of the Draft CWAC Local Plan.

12/05116/FUL – New dwelling and detached garage – Land adjacent to Fairhaven, Huxley Lane. Notice received that the Application was refused.

13/00192/FUL – Detached garage (re-siting) – Oak Cottage, Huxley Lane. Notice received that the Application has been permitted.

## **8. Correspondence:**

- a). E-mail dated 7 May 2013 from CWAC relating to a Local Councils Assembly at Chester Town Hall on the evening of 27 June 2013. More details to follow.
- b). E-mail dated 7 May 2013 from CWAC Highways relating to proposals for Traffic Management within the northern section of the large vehicle turning area (junction of A49 and Huxley Lane). No objections. **Action Point 4 – Parish Clerk to advise CWAC Highways.**
- c). Notice of a Connecting Cheshire Stakeholder Launch Event at Oulton Park on Monday 3 June. Cllr. Ibbotson to attend. **Action Point 5 – Parish Clerk to process Booking.**
- d). Clerks and Councils Direct May 2013.

## **9. Financial Report and Accounts for Payment**

The Financial Report dated 14 May 2013 was unanimously approved. (Proposed by Cllr. Ibbotson. Seconded by Cllr. Cheshire).

The Parish Council currently has cash balances totalling £5,711.38 Credit, of which £3,081.34 is held on Deposit Account. There are no issues of concern as regards budget targets being met.

The Parish Council reviewed the Income and Expenditure Statement for the year ending 31 March 2013 and confirmed acceptance of the figures. The Annual Internal Audit can now be completed. The Parish Council confirmed that, subject to the Internal Audit not revealing the need for any adjustments, Sections 1 and 2 of the Annual Audit Certificate can be signed by the Chairman and Parish Clerk and posted to the External Auditors (BDO LLP).

Accounts for Payment:-

Phil Sanders – Clerks' Gross Salary - £113.37, for both May and June 2013.

Phil Sanders – Clerks' Expenses - £41.50.

ChALC – Annual Subscription - £130.50.

Cheshire Community Action – Annual Subscription - £20.00.

Moulton Parish Council – Share of Stationery Costs - £4.48.

Armitage Systems Ltd – Newsletter Printing - £26.04.

Retrospective Approval:-

S Armitage – Web Hosting Fees - £35.99.

## **10. Any Other Business**

Cllr. Cheshire commented that the previously removed Advertising Signs at The Gables, Whitchurch Road are now in place adjacent to the entry gate to the property.

**Action Point 6 – Parish Clerk to refer to CWAC Planning Enforcement for guidance.**

Cllr. Farrall commented that several lengths of the elephant fencing at the turning area at the junction of Huxley Lane/A49 have been damaged. Eric Wright will be asked to determine whether any repairs can be undertaken. **Action Point 7 – Cllr. Farrall to provide an update at the next Parish Council Meeting.**

Consideration is to be given to seeking a further Co-Opted Member of the Parish Council. To be further discussed at the next Parish Council Meeting. **Action Point 8 – Parish Clerk to include on Agenda of the next Parish Council Meeting.**

**11. Date & Time of Next Meeting:** Tuesday 9 July 2013 at Tiverton Village Hall, commencing at 7.30pm.

There being no further business the Meeting closed at 9.10pm.