

TIVERTON & TILSTONE FEARNALL PARISH COUNCIL

Minutes of a meeting of Tiverton & Tilstone Fearnall Parish Council held on Tuesday 12th September 2017 at 7.30 pm in Tiverton Village Hall.

Present:

Councillor Mould (in the Chair)

Cllrs: Cheshire, Hocknell and Sharma

Open Forum

No members of the public were present so no matters were raised

1) 30/17/18 – Discussion with PC / PCSO re Local Issues

The PCSO had sent his apologies, and no representative from Cheshire Constabulary was at the meeting

3) 31/17/18 – Apologies for Absence

Apologies for absence were received from Cllr Ibbotson who had another commitment, Cllr Thomson who had work commitments, Cllr Turner who was on holiday and Cllr Vimalachandran who had childcare problems

4) 32/17/18 – Declarations of Interest

There were no Declarations of Interest

5) 32/17/18 – Minutes

Cllr Mould requested that in the paragraph referring to Open Forum the last sentence should read "There was a request for **clearing** and edging of the footpath in Townfield Lane"

With this amendment the minutes of the Parish Council meeting held on Tuesday 11th July 2017 were unanimously agreed to be a true record and were signed by the Chairman.

6) 33/17/18 – Matters Arising Other Than Covered on This Agenda

There were no matters arising

7) 34/17/18 – Planning

Council had received two new planning applications which had been considered by the planning committee who had met on 24th August and submitted the following comments:

17/03445/FUL – Walnut Tree Farm, Vale Road, Tilstone Fearnall – Demolition of Existing House and Garage and Replace with New Dwelling and Detached Garage No objections were raised

17/03391/FUL – The Clock House, Tilstone Paddocks, Tilstone Bank Road, Tilstone Fearnall – Additional Skylight to Front Elevation No objections were raised

Resolved: That the comments be unanimously approved

Decision Notices

17/01976/OUT – Ashcroft, Nantwich Road, Tiverton – Demolition of Existing Bungalow and Erection of New Dwelling with Attached Garage Approval

17/02555/FUL – Vale Mount, Vale Road, Tilstone Fearnall – Single Storey Extension Approval

17/02585/FUL – 2 Mill Cottages, Tilstone Bank Road, Tilstone Fearnall – Two Storey Side Extension with Balcony, Single Storey Rear Extension and New Patio Area Approval

At the Planning committee meeting the Chairman had proposed that an additional member, perhaps one of the new Cllrs, be co-opted onto the planning committee. This was agreed.

The Chairman updated members on the information received from the Local Planning Authority with regard to Barn View. It was agreed that Cllr Mould would send a response.

8) 35/17/18 – Neighbourhood Plan

Following the publicity period Cheshire West and Chester Council had been contacted by a local businessman who objected to the Neighbourhood Plan's designation of a piece of land he owned in the Parish. This has been amended, the amendments posted on the CW&C website and the Examiner informed. Because of this the date of the Referendum had been changed and was now likely to take place on Thursday 30th November.

9) 36/17/18 – Highways

At the previous meeting several items were brought to the Council's attention and had been reported to the Highways Department by the Clerk. Actions are as detailed below:

Further kerbing or white lining of Huxley Lane

A site meeting is to be held to look at this

Damage to property on Huxley Lane

To be looked at in the above meeting

Top dressing of Crib Lane and repair to road sign

Top dressing would take place in November.

It was hoped that the sign would be repaired at the same time

Damaged drain near Sunnyside Farm

No response to date

Cleaning and cutting back of overgrowth on footpaths particularly Townfield Lane and along the A49 and A51

Townfield Lane had been done. Some grass on the main roads had been cut but the pavements hadn't been cleaned.

Some concrete rings had appeared by a field entrance on Huxley Lane. The Clerk had reported these to Highways.

New items to report

The damaged fencing around the A49 lay-bys and the Chestnut Tree Green

The Dale name sign

Action Point 1 – Clerk to report these items to Highways and follow up on other unresolved matters.

10) 37/17/18 – Correspondence

All correspondence of note had been circulated. The Clerk reminded Cllrs of some upcoming diary dates:

ChALC Planning Forum HQ Chester 3rd October

ChALC AGM Middlewich 19th October

Councils Excellence Awards Winsford 24th October

Council discussed this matter and agreed to nominate Cllr Roger Cheshire for Councillor of the Year.

The Chairman would complete the form.

Documents had been received from the Boundary Commission detailing their proposed changes in Cheshire West but as there were no changes to Tattenhall Ward it was agreed that no comments would be submitted.

11) 38/17/18 – Financial Report and Accounts for Payment

Bank Account Balances at **1st August 2017:**

Business Reserve Account – £1,606.48

This includes 1 pence interest

Current Account – £4,163.28

This includes £802.52 received from the Transparency Fund

Cheques paid in July:

000598	Mrs C Weaver	Clerk's Salary May & June	£310.30
000599	ChALC	Councillor Training	£35.00
000600	Probyn Limited	Internal Audit	£30.00
000602	G Ibbotson	3 x Newsletters	£75.48
000601	Information Commissioner	Data Protection Registration	£35.00

Bank Account Balances at 1st September 2017:

Business Reserve Account – £1,606.49

This includes 1 pence interest

Current Account – £4,163.28

No cheques were paid in August

Cheques for payment in September are:

Mrs C Weaver	Clerk's Salary for July and August	£153.80 x 2 -	£307.60
Mrs C Weaver	Clerk's Expenses	£14.40	
Came & Co	Insurance	£392.67	
Ray Mould	Reimburse Laptop and Wood Stain	£424.12	

Resolved: That the above accounts be paid

Budget Figures

Cllrs approved the budget figures to the end of August

There is currently £378.40 of the Transparency Fund remaining

Audit

The Audit was posted to BDO following the last meeting and the Auditor raised two queries:

1) Re Clerk's Salary and Expenses but I had explained this in the variance letter and he withdrew the query.

2) Re the difference in expenditure last year and this which the Clerk explained was due to the NP. He asked for a copy of the Balance Sheet to verify this and this was sent to him.

They are also going to "qualify" the audit as Council answered yes to all accounting statements and number 6 should have been no as the accounts weren't available for viewing at the correct times

Tiverton Village Hall

There was discussion about the amount paid to Tiverton Village Hall as a donation towards room hire as this had not been increased for some years. It was proposed by Cllr Cheshire, seconded by Cllr Mould that this figure be increased to £150 with effect from 1st April 2018 and that this be paid each year in May. All were in favour.

Action Point 2: Clerk to write to Mrs Farrall of the village hall committee and inform her of the change

12) 39/17/18 – Reports from Councillors and the Parish Clerk

Broadband in the Parish – Nothing to report.

Action Point 3: Clerk to contact Mr Arditti at Connecting Cheshire for an update

Operation Shield – The Clerk reported that she was in the process of completing a CW&C members grant application for £500 towards this project.

13) 40/17/18 – Local Bus Services

Cheshire East Council are carrying out a review of their supported bus services. Two of these services directly affect Tiverton as they provide a twice weekly service to Nantwich and a once a week service to Chester. Cheshire East Council is proposing to withdraw these services. A consultation process was carried out and the Chairman had encouraged users of this service who live in Tiverton to complete and submit a questionnaire to Cheshire East Council expressing their views. A number of residents also wrote to Cheshire East and Cheshire West and Chester Councils as well as the MP for Eddisbury.

It is understood that Cheshire West and Chester are also carrying out a review, but we are unaware of any consultation process.

The Chairman has also spoken to Beeston Parish Council and offered to work with them to lobby Cheshire East Council to keep these services which are very important for the local community, especially those people who do not have their own private transport.

The next checkpoint is in November when the outcome of the Cheshire East review should be made known.

14) 41/17/18 - Transparency Code

The laptop had been purchased and was now in use by the Clerk.

The Parish Council had received an offer from a local business to help set up and run a website. Concerns were expressed about conflict of interest if this was done free of charge. It was agreed to set up a meeting with Beeston Parish Council to agree a specification for the respective websites and to see if there was a way we could move forward together. Other providers and quotes would also be sought

There was still some Transparency Funding remaining and it was agreed that Cllr Mould would purchase a laptop bag and a mouse.

Governance Review of PC Documents: This is on-going

15) 42/17/18 – Asset Maintenance Plan

Cllr Mould had had a copy of the Parish Council's Asset Register. He felt that it was possibly incomplete but had looked at the items he was aware of the Council owning and felt that that it would be a good idea if a rolling maintenance plan was drawn up so that the assets were kept in a good state of repair.

He asked who owned and maintained the War Memorial

Cllr Mould also felt that as well as being incomplete the items on the Asset Register were undervalued.

Action Point 4: Cllr Mould to update the Asset Register

Action Point 5: Clerk to look at what items, and their values, were listed on the insurance documents

Telephone Box – This did not belong to the Parish Council but to BT but was in need of a clean and paint

Action Point 6: Clerk to report this to BT.

16) 43/17/18 – Chestnut Tree and Village Green

The tree had not lost any more branches and had had a reasonable canopy this Summer. It was agreed to monitor the tree and to ask Cheshire West's tree officer if he would look at it again.

Action Point 7: Clerk to contact the tree officer

As previously discussed (Item 9) the fencing was the responsibility of Highways

17) 44/17/18 – Water Leaks in the Parish

In recent times there had been several water leaks in the Parish. It was agreed that a notice be put on the Notice boards and website asking residents to report leaks to the Parish Council as well as United Utilities (UU). The PC would collate the data and use it to ask UU to upgrade the pipes.

18) 45/17/18 – Date and Time of Next Meeting

The next meeting would take place on Tuesday 14th November 2017 at 7.30 at Tiverton Village Hall

Following Parish Council meetings will take place on:

Tuesday 9th January 2018

Tuesday 13th March 2018

Tuesday 8th May 2018

Tuesday 10th July 2018

Tuesday 11th September 2018

Tuesday 13th November 2018

There being no further business the Chairman closed the meeting at 8.40 pm